

KETTLE FALLS CITY COUNCIL MEETING
AUGUST 2, 2022

CALL TO ORDER

Mayor Jesse Garrett called the meeting to order at 7:00 p.m.

ROLL CALL

Jesse Garrett, John Ridlington, Dale Drake, Chris Shurrum, Michael Weatherman and Wayne Wardlow.

STAFF

Staff - Raena Hallam, Dave Willey, Logan Worley, Michael Gettys, Katy Pike and Larry Kulesza.

Guests - Leah Kreis, Paul Ogburn, Nichole Fandrey and Travis Fandrey.

ANNOUNCEMENTS AND MAIL RECEIVED

As there were no Announcements or Mail Received, City Council moved on to Public Comment.

PUBLIC COMMENT

KETTLE FALLS LITTLE LEAGUE BASEBALL

Mr. Paul Ogburn discussed with City Council the possibility of creating a Kettle Falls Little League Baseball Team(s). Mr. Ogburn stated he is seeking permission to use Happy Dell Park as the official ballfield for practice, games and baseball events.

Mr. Ogburn stated he doesn't expect the City to pay for the teams but asked if the City could do some repairs, such as the lights. He stated he plans to ask for public donations and sponsors for equipment and uniforms.

Council Member Wayne Wardlow introduced Mr. Ogburn to Kettle Falls Chamber President Nichole Fandrey.

Council Member John Ridlington stated it is a great idea for the community.

Chamber President Nichole Fandrey stated most of the lights work but the scoreboard needs a new control panel. She also suggested reserving Happy Dell Park to make sure the ball field isn't in use.

Mayor Jesse Garrett asked Mr. Ogburn to work with the Kettle Falls Planning Commission to identify needed improvements.

KETTLE FALLS CHAMBER OF COMMERCE

Chamber President Nichole Fandrey extended an invitation to the Mayor and City Council to a ribbon cutting for Wild Rose Beauty and Lash a new business located at 235 E. 3rd Avenue. An open house will be held from 10:00 - 11:00 a.m. and the ribbon cutting will be at 10:30 a.m.

Mayor Jesse Garrett reminded City Council if they attended to keep in mind the quorum laws.

CONSENT AGENDA

CITY COUNCIL MINUTES FOR JUNE 21, 2022, JULY 12, 2022 AND JULY VOUCHERS AND PAYROLL.

Council Member Wayne Wardlow moved to approve the Consent Agenda. Council Member Michael Weatherman seconded the motion. Motion carried by all. Council Member Michael Weatherman - yes, Council Member Dale Drake - yes, Council Member John Ridlington - yes, Council Member Chris Shurrum - yes and Council Member Wayne Wardlow - yes.

STAFF REPORTS

LIBRARY

Librarian Katy Pike reported she will be presenting her budget at the next City Council meeting. Katie also stated the air conditioning quit at the library and she encouraged everyone to participate in the summer reading program.

PUBLIC WORKS

Public Works Superintendent Dave Willey stated the heat is causing issues with the computers at the wells and treatment plant. Dave stated there has been 27 alarms since Friday night. Dave further explained the SCADA System needs replaced. Expected cost is about \$70,000.

POLICE

Police Chief Michael Gettys reported an increase in thefts.

Police Chief Michael Gettys stated he spoke with School Superintendent Michael Olsen regarding a School Resource Officer. He stated Mr. Olsen indicated the school is

considering making the position an employee of the school district.

Police Chief Michael Gettys brought in one of the police shields to show City Council.

PLANNING – HAPI GRANT

Clerk/Treasurer Raena Hallam reviewed information about the HAPI Grant open House scheduled for August 8, 2022 from 5:00 – 7:00 p.m.

Kettle Falls Housing Action Plan

The City of Kettle Falls has been awarded grant funding (\$75,000) from the WA Department of Commerce to implement a Housing Action Plan (HAP). The goal of the housing plan is to:

- a) Quantify existing and projected housing needs for all income levels, including extremely low-income households, with documentation of housing and household characteristics, and cost-burdened households;
- b) Develop strategies to increase the supply of housing, and the variety of housing types, needed to serve the housing needs identified in (a) of this subsection;
- c) Analyze population and employment trends, with documentation of projections;
- d) Consider strategies to minimize displacement of low-income residents resulting from redevelopment;
- e) Review and evaluate the current housing element adopted pursuant to RCW 36.70A.070, including an evaluation of success in attaining planned housing types and units, achievement of goals and policies, and implementation of the schedule of programs and actions;
- f) Provide for participation and input from community members, community groups, local builders, local realtors, nonprofit housing advocates, and local religious groups; and
- g) Include a schedule of programs and actions to implement the recommendations of the housing action plan.

The plan will include strategies to increase residential building capacity by encouraging the construction of additional affordable and market-rate housing, a greater variety of housing types, and at prices that are accessible to a greater variety of incomes.

During this process, the city will engage elected officials, community members and groups, local builders and realtors, nonprofit housing advocates, and staff so that everyone has the opportunity to review, comment, question, and provide input along the way. Below is a series of public outreach activities. **We would love to get your input on housing in Kettle Falls**, please join us for one of our events or visit us at City Hall to talk about housing.

Community Events

<i>Date</i>	<i>Event</i>	<i>Overview</i>
<i>July - September</i>	Survey	The Housing Action Plan Survey will be live July through September 1. Help us understand more about the existing conditions and the future of housing in Kettle Falls by taking our survey. Survey's will be available in paper format at City Hall (580 Meyers St., Kettle Falls, WA 99141) https://survey.alchemer.com/s3/6965321/Kettle-Falls-Housing-Action-Plan-Survey
<i>August 8, 2022</i>	Open House	We will be hosting a public open house at the Kettle Falls Library on the afternoon of August 8. We will provide information about existing and future housing in Kettle and will be gathering public feedback.
<i>August 8, 2022 at 7 PM</i>	Planning Commission Meeting	Update to the Kettle Falls Planning Commission on the Housing Action Plan process.

Online Resources:

City of Kettle Fall website – www.cityofkettlefalls.org

Check out [SCJ Alliance on Facebook](#)

Comments/Questions

Please contact Raena Hallam by phone 509-738-6821, by email rhallam@kettle-falls.com, or at City Hall (580 Meyers St., Kettle Falls, WA 99141) for additional questions comments, and information.

PLANNING

Assistant Planner Larry Kulesza stated he attended the Pickleball Open House last Saturday. He is trying to help them set short term, mid-term and long-term goals. Larry stated they are currently resurfacing the tennis courts in Chewelah. (Pickleball handout on file).

Assistant Planner Larry Kulesza stated he picked up the hitch piece needed for the trailer the City purchased from the John Andrew estate.

Council Member Dale Drake asked if the school would be interested in helping resurface the tennis courts. Assistant Planner Larry Kulesza stated the school feels it provides its facilities for public use. It may be a better discussion later.

COMMITTEE REPORTS

SWIMMING POOL UPDATE

Council Member John Ridlington stated the Upper Columbia Pool District signed a contract and paid the first installment to the pool contractor. The next step is demolition which will be done by Contractor Dave Hall. They also talked about starting the mechanical room this fall.

Council Member John Ridlington stated the pool contractor was bragging on the Friends of the Pool and Upper Columbia Pool District for their speed in making the project happen.

Council Member John Ridlington stated the Department of Health dictates the requirements for lifeguards. There is a lot more to it than anticipated. The training is eight days with one week in between.

Council Member Dale Drake stated he thought some of the teachers who are off in the summer may be interested in being lifeguards.

Council Member Michael Weatherman thought some of the lifeguards in Colville would be assisting. He couldn't quite remember the details.

STEVENS COUNTY PLANNING COMMISSION MEETING

Mayor Jesse Garrett stated he attended the Stevens County Planning Commission meeting to discuss the draft Stevens County Comprehensive Plan. Three things came up that would affect Kettle Falls:

- The requirement to have the Fire Chief sign off on new developments.
- Recommended approval of Ben Hendrickson's property be included in the UGA.
- Water must have water lines in place before developments will be approved.

NEW BUSINESS

RESOLUTION NO. 22-03 A RESOLUTION ADOPTING THE 2021 STEVENS COUNTY SOLID WASTE MANAGEMENT PLAN UPDATE

Council Member Michael Weatherman moved to adopt Resolution No. 22-03 by title only. Council Member John Ridlington seconded the motion. Motion carried by all. Council Member Michael Weatherman - yes, Council Member Dale Drake - yes, Council Member John Ridlington - yes, Council Member Chris Shurrum - yes and Council Member Wayne Wardlow - yes.

PROFESSIONAL SERVICES AGREEMENT - SAFE BUILT WASHINGTON

Mayor Jesse Garrett referred to a sample contract in their packet explaining it would provide a qualified and consistent resource for commercial building projects. This would free up time for Public Works Superintendent Dave Willey to perform his public works duties.

Mayor Jesse Garrett asked City Council to take home and review the sample contract. He asked if City Council would like staff to continue pursuing the issue.

Council Member Wayne Wardlow moved to authorize the Mayor to proceed with SAFEbuilt and bring back to the City Council.

Council Member Dale Drake asked who SAFEbuilt is and where are they from. Public Works Superintendent Dave Willey stated the inspector is from Clayton, WA. The company provides services to several smaller cities across the state.

Council Member Michael Weatherman seconded the motion. Motion carried by all. Council Member Michael Weatherman - yes, Council Member Dale Drake - yes, Council Member John Ridlington - yes, Council Member Chris Shurrum - yes and Council Member Wayne Wardlow - yes.

RESOLUTION NO. 22-04 A RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A POLICE DEPARTMENT EXPENSE FUND

Council Member Dale Drake moved to adopt Resolution No. 22-04 by title only. Council Member John Ridlington seconded the motion. Motion carried by all. Council Member Michael Weatherman - yes, Council Member Dale Drake - yes, Council Member John Ridlington - yes, Council Member Chris Shurrum - yes and Council Member Wayne Wardlow - yes.

OLD BUSINESS

As there was no Old Business, City Council moved on to Public Comment.

PUBLIC COMMENT

As there was no Public Comment, City Council moved on to Adjournment.

ADJOURNMENT

Mayor Jesse Garrett adjourned the meeting at 7:59 p.m.

Approved:

Jesse Garrett, Mayor

Attest: _____
Raena Hallam, Clerk/Treasurer