**KETTLE FALLS CITY COUNCIL MEETING
FEBRUARY 7, 2023**

**CALL TO ORDER**

Mayor Jesse Garrett called the meeting to order at 7:00 p.m.

**ROLL CALL**

Jesse Garrett, John Ridlington, Dale Drake, Chris Shurrum, Michael Weatherman and Wayne Wardlow.

**STAFF**

Staff – Raena Hallam, Logan Worley, Phil Adams, Michael Gettys, Katy Pike and Larry Kulesza.

Guests – Meghan Schroeder, Robyn Westergard, Mike Delgado and Patti Guenther.

**ANNOUNCEMENTS AND MAIL RECEIVED**

As there were no Announcements or Mail Received, City Council moved on to Public Comment.

**PUBLIC COMMENT**

**KETTLE FALLS LIBRAY COURTYARD PROJECT**

Meghan Schroeder discussed with City Council the courtyard project the Kettle Falls Friends of the Library would like to do in the back of the library. She stated they would like to create a nice outdoor space for library programming and patrons to utilize.

Ms. Schroeder stated they would like to place a six foot privacy fence with gates on the south and north ends of the area. On the east side of the property, they would like to place an eight foot fence between the library and the residence next door. The eight foot fence will require a variance.

Council Member John Ridlington questioned why they would need an eight foot fence. He suggested working with Police Chief Michael Gettys.

Police Chief Michael Gettys stated he didn’t see any issues with the project.

Fire Chief Phil Adams stated he didn’t have any issues with the fencing either.

Ms. Robyn Westergard, owner of residence next door, stated she is in favor of placing an eight foot fence between the properties.

Mayor Jesse Garrett implied the planning Commission could make recommendation to City Council for approval.

Council Member Dale Drake suggested motion lights. He expressed concern it may be a real headache for the police and library. However, he really liked the project idea, just concerned.

Planning Assistant Larry Kulesza stated a variance is a type 2 review and should go to the planning commission.

**CONSENT AGENDA**

**COUNCIL MINUTES FOR JANUARY 17, 2023 AND JANUARY, 2023 VOUCHERS.**

Council Member Michael Weatherman made a motion to approve the Consent Agenda. Council Member John Ridlington seconded the motion. Motion carried by all. Council Member Dale Drake -yes, Council Member John Ridlington – yes, Council Member Chris Shurrum -yes, Michael Weatherman – yes and Council Member Wayne Wardlow – yes.

**STAFF REPORTS**

**FIRE DEPARTMENT**

Fire Chief Phil Adams reported they had r fire calls, one a structure fire and one a false alarm. Chief Adams reminded everyone of the Fireman’s Banquet on February 25th at TJ’s.

**POLICE DEPARTMENT**

Police Chief Michael Gettys stated the department will be attending a training on how to recognize impaired driving from substances.

Police Chief Michael Gettys stated the new police vehicle has arrived. It is a Chevrolet Tahoe. He stated he is working with MRSC to order the equipment through a bidding process.

Police Chief Gettys stated he worked with Focus on Evidence last week and they completely cleaned and organized the evidence room. A lot of old evidence was disposed of. He stated the next step is to reconcile the digital database.

**KETTLE FALLS LIBRARY**

Library Manager Katy Pike stated the library would be hosting a winter music night with a violin concert. They would be holding a Break Out Box evening which is similar to an escape room. After hours the Park Service will be hosting an evening with telescopes to discover the constellations.

Library manager Katy Pike stated in March, 2023 the library will a 3d printer on site and March is author Dav Pilkey month.

**KETTLE FALLS PLANNING**

Planning Assistant Larry Kulesza reviewed his report with City Council:

*Report from Kettle Falls Planning to the City Council - 2302 February 7, 2023*

*Matters of interest:*

*• The mayor and I met with Eric Johansen from Stevens County Planning on January 25th• The meeting was cordial. A summary of the items discussed is attached. The bottom line is that even though we might have support from SC Planning on any of the agenda items the final decision rests with the county commissioners.*

*• On February 6th I attended a conference call with the mayor, Raena, and Alicia to discuss a proposed land use action in the UGA regarding the sale of the Diana Hite properties on the east side of US 395 behind the True Value Hardware store. The city is involved because a 30 foot strip of the properties is located within the city limits. The city is awaiting clarification of the proposed actions.*

*• On February 6th I attended the Colville Planning Commission meeting in hopes of finding out if there was any interest in joining forces to pursue joint planning in the UGA's and/or establishing joint planning areas outside of the UGA. I was surprised to find there was no sign in sheet or agenda available. The meeting was adjourned without anyone asking me who I was or what my business might be. From a brief conversation after the meeting, I surmised there was not much interest in either of the two topics I came to discuss.*

*• Mr. Gettys picked up a building permit application and expressed interest in constructing a church on his lot along the highway that is part of the True Binding Site Plan. Staff is researching correct procedure.*

*• Alicia is coming to a planning staff meeting scheduled for Monday, February 13th• The PC meeting will be later that evening.*

*• The Kettle Falls Water Rate Study kickoff meeting is scheduled for Friday, February 17th• This meeting is to go over information needs and preview the rate model.*

*Larry Kulesza, Contract Planning Assistant*

*Kettle Falls - Stevens County Planning Meeting
January 25, 2023 - Report Addendum*

*Meeting discussion in blue.
Item for discussion:*

*UGA Modification Process*

*• East - Jennan*

*• West - Dotts, potential*

*• Reference - Stevens County Comprehensive Plan, Appendix H, County-wide Planning Policies, Policy #10*

*Procedure for UGA modification is contained in SC Development Regulations. Proposal specific Land Capacity Analysis is required with the proposal. SC Planning will work with the city. Final approval rests with the county commissioners.*

*Items for future discussion:*

*Establishing a Joint Planning Agreement for the UGA*

*Reference - Stevens County Comprehensive Plan, Appendix H, County-wide Planning Policies, Policy #2, Ill.*

*No objection. City to draft goals and policy objectives of such an agreement. SC Planning will work with the city. Final approval rests with the county commissioners.*

*Establishing a Joint Planning Area that includes the City of Kettle Falls Water Service Area*

*• Reference - Stevens County Comprehensive Plan, Appendix H, County-wide Planning Policies, Policy #2, Ill.*

*• Reference - City of Kettle Falls Comprehensive Plan adopted October 1997, map of Proposed Joint Planning Area for City of Kettle Falls*

*Possible. No objection. City to draft goals and policy objectives of such a proposal. SC Planning will work with the city. Final approval rests with the county commissioners.*

*Discussing the Stevens County strategic position concerning use of KF City water outside of the UGA*

*• Reference - SC Comprehensive Plan Remote Public Hearing, January 20,2022. An answer to a question from Rick and Sandy Moore about water supplies outside of UGAs that referenced SC Planning taking municipal water supplies into account.*

*• Reference - Harberd v. City of Kettle Falls, decided January 15, 2004*

*SC Planning has no strategic position regarding KF City water outside of the UGA. Land use applicants in the city's water service area are informed of the fact. SC Planning thought that establishing a Urban Density Reserve for the UGA was a good idea. SC Planning had no knowledge of the state or Dept. of Health revoking a city's potential water capacity based on failure to use.*

*Strategic reassessment of the City of Kettle Falls UGA*

*• Unwillingness of owners to sell or develop property*

*• Acquisition of RR access to US 395*

*• Annexation/de-annexation and the redrawing of the UGA*

*• Street vacations at the city/UGA boundary*

*• Lakeview and Cedar Loop developments not developed to city standards*

*Process the same as UGA modification.*

**COMMITTEE REPORTS**

**TOWN & COUNTRY DAYS COMMITTEE**

Council Member Wayne Wardlow stated the Town & Country Days Committee had their first meeting. He stated it is exciting to get started early.

**KETTLE FALLS LIBRARY**

Council Member Chris Shurrum stated he attended the Kettle Falls Library Board meeting. It was an informational presentation on annexing the Kettle Falls Library into the Stevens County Library District.

**KETTLE FALLS SWIMMING POOL**

Council Member John Ridlington stated the demolition of the old pool is about 90% complete. The concrete cutter will be here tomorrow. He stated things are moving along.

**NEW BUSINESS**

**GRANT FUNDING FOR ELECTRIC VEHICLE INFRASTRUCTURE**

Council Member Wayne Wardlow stated Tri-County Economic Development has a grant opportunity to fund electric or hydrogen vehicle charging infrastructure. He stated the City should apply for these funds.

**OLD BUSINESS**

As there was no Old Business City Council moved on to Public Comment.

**PUBLIC COMMENT**

As there was no Public Comment City Council moved on to Adjournment.

**ADJOURNMENT**

Mayor Jesse Garrett adjourned the meeting at 7:45 p.m.

Approved:

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_ Jesse Garrett, Mayor

Attest:­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 Raena Hallam, Clerk/Treasurer