

**KETTLE FALLS CITY COUNCIL MEETING**  
**MAY 6, 2025**

**CALL TO ORDER**

Mayor Jesse Garrett called the meeting to order at 7:00 p.m.

**ROLL CALL**

Jesse Garrett, Chris Shurrun, John Ridlington, Shellee Haynes, Cliff King and Michael Weatherman.

**STAFF**

Staff - Dave Willey, Logan Worley, Brandon Hoover and Raena Hallam.

Guests - Jody Emra, Nick Gourlie, Larry Kulesza and Joe Owens.

**ANNOUNCEMENTS AND MAIL RECEIVED**

As there were no Announcements or Mail Received, City Council moved on to Public Comment.

**PUBLIC COMMENT**

**KETTLE FALLS CHAMBER OF COMMERCE - TOURISM FUNDS REQUEST**



**Chamber of Commerce**

Kettle Falls Area

April 28, 2025

City of Kettle Falls  
P. O. Box 457  
Kettle Falls, WA 99141

Attention City Council:

Plans are moving forward for our newest Chamber Project. **Hot August Nights** is a Concert Series of Music in Happy Dell Park that is planned for three consecutive Saturday nights in August. August 2, 9, & 16, 2025 from 6:00 - 10:00 p.m. at the Crossroads Stage. Our plans include a Beer Garden and Concessions for purchase for music lovers of all ages.

Our desire is to bring people into Kettle Falls to enjoy our beautiful area by providing summer events that will be fun for individuals as well as families. To help with the expenses of putting on these nights of music, we are requesting \$1,110.00 from the Lodging Tax Revenues Fund. That is the amount that we have budgeted for Advertising/Marketing.

Thank you for your consideration.

Hot August Nights Committee  
Mike Eakins, President  
Kettle Falls Area Chamber of Commerce

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Clerk/Treasurer Raena Hallam stated there is approximately \$5,000 in the Tourism Fund. She recommended approving \$1,000 which is the same amount issued to the Town & Country Days Committee.

Council Member John Ridlington made a motion to approve \$1,000 to the Kettle Falls Chamber of Commerce. Council Member Shellee Haynes seconded the motion. Motion carried by all. Council Member John Ridlington - yes, Council Member Chris Shurrum - yes, Council Member Shellee Haynes - yes, Council Member Cliff King - yes and Council Member Michael Weatherman - yes.

**PUBLIC HEARING - ZONE CHANGE FOR INFORMATION CENTER AND BBQ PARK AREA, PARCEL #0332000 AND #8532506**

Planning Commission Chair Jody Emra reported Planning Commission already held a public hearing on this zone change and recommends approval.

City Attorney Logan Worley opened the Public Hearing to Public Comment at 7:07 p.m. No public comment was presented the public hearing was closed for public comment at 7:08 p.m.

Planning Commission Chair Jody Emra asked if anyone had noticed the EV charging stations they are building in Colville? She stated it may be unsightly to be placed at Happy Dell Park.

Mr. Larry Kulesza asked if the parking spaces are exclusive for charging vehicles, will it take away parking spaces for events?

Mayor Jesse Garrett stated we will lose three parallel parking spaces.

**CONSENT AGENDA**

**CITY COUNCIL APRIL, 2025 VOUCHERS AND PAYROLL**

Council Member Michael Weatherman made a motion to approve the Consent Agenda. Council Member John Ridlington seconded the motion. Motion carried by all. Council Member John Ridlington - yes, Council Member Chris Shurrum - yes, Council Member Shellee Haynes - yes, Council Member Cliff King - yes and Council Member Michael Weatherman - yes.

## **STAFF REPORTS**

### **CLERK/TREASURER**

Clerk/Treasurer Raena Hallam reminded City Council it is election filing week.

Clerk/Treasurer Raena Hallam stated she is working on the 2024 Annual Report to submit to the State Auditors. She stated she is hoping to provide City council with a draft at the next council meeting.

### **PLANNING COMMISSION**

Planning Commission Chair Jody Emra reported climate change will need to be addressed in the next Comprehensive Plan update. There is a grant available to help with this reporting requirement. Planning Commission recommends having SCJ Alliance prepare and submit an application for the grant funding.

### **POLICE DEPARTMENT**

Police Chief Brandon Hoover stated things have been running pretty smooth. On Thursday there will be a funeral procession at 11:00 a.m. for a previous Kettle Falls Police Chief this Thursday.

### **PUBLIC WORKS**

Public Works Superintendent Dave Willey reported the area on Juniper Street torn up for private sewer line repair was not completed properly. They will be returning, tearing it out and repairing it correctly.

Public Works Superintendent Dave Willey reminded City Council of Household Waste Day this Saturday.

Public Works Superintendent Dave Willey stated the department would be installing six water meters over the next couple weeks.

Public Works Superintendent Dave Willey stated the sewer septage receiving is still broke down. The clarifier needs to be replaced, which is about \$13,000.

Mayor Jesse Garrett asked if we need to take septage.

Public Works Superintendent Dave Willey stated we should look at that, but the revenues from taking septage versus expenditures appears taking septage is worth it. He further explained he feels it is designed wrong and should be mixed with water to dilute it before it enters the plant process so it would not be so hard on the equipment.

Mayor Jesse Garrett stated it is a service we provide to the community. A lot of places don't take septage.

#### **FIRE DEPARTMENT**

Council Member Cliff King reported the department was dispatched four times to prepare a helicopter landing zone for medical emergencies. He further stated Saturday the Fire Department would be doing fire training on a house located on 160 8<sup>th</sup> Avenue.

#### **COMMITTEE REPORTS**

##### **KETTLE FALLS SWIMMING POOL**

Council Member John Ridlington stated there is a leak in the drain system in the pool. Starting tomorrow they will remove a piece of concrete and pea gravel to fix.

#### **NEW BUSINESS**

##### **ORDINANCE NO. 1842 - AN ORDINANCE OF THE CITY OF KETTLE FALLS, WASHINGTON AMENDING THE CURRENT KETTLE FALLS ZONING MAP.**

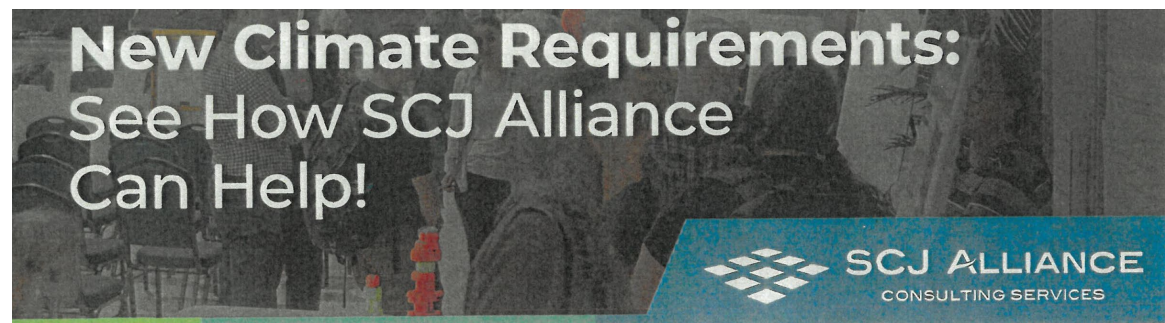
Council Member John Ridlington made a motion to introduce Ordinance No. 1842 by title only. Council Member Michael Weatherman seconded the motion. Motion carried by all. Council Member John Ridlington - yes, Council Member Chris Shurrum - yes, Council Member Shellee Haynes - yes, Council Member Cliff King - yes and Council Member Michael Weatherman - yes.

##### **SPECTRUM SERVICE ORDER - TELEPHONES**

Mayor Jesse Garrett stated the City has researched getting new phones for all city offices. He referred to a cost comparison between CenturyLink (current provider) and Spectrum. Saving approximately \$250 per month.

Council Member John Ridlington made a motion to authorize the mayor to sign the Spectrum Service Order for telephones. Council Member Michael Weatherman seconded the motion. Motion carried by all. Council Member John Ridlington - yes, Council Member Chris Shurrum - yes, Council Member Shellee Haynes - yes, Council Member Cliff King - yes and Council Member Michael Weatherman - yes.

### CLIMATE RESILIENCY GRANT



## Climate Planning is Now Required

Under the updated GMA, local governments must now include **climate elements** in their Comprehensive Plans. This includes:

- ◆ Climate Change and Resiliency Element (RCW 36.70A.070(9)),
- ◆ *For some communities:* Greenhouse Gas Reduction & VMT Reduction Strategies (RCW 36.70A.070(9)(b)),
- ◆ Alignment with the state's climate goals and your local hazard mitigation plan.

**These requirements are due as part of your community's periodic update.**

## Funding for Climate Planning

The Department of Commerce is offering dedicated grants for:

- ◆ Public Outreach,
- ◆ Exploring Expected Climate Change Impacts,
- ◆ Audit Existing Plans and Policies,
- ◆ Assess Vulnerability and Risk to Local Assets,
- ◆ Develop Science-Based Climate Resilience Goals and Policies.

Apply here: [bit.ly/GMAGrants](https://bit.ly/GMAGrants).

**Need help securing funding?** We've done it before—and we can help you, too.

## Our Climate Planning Services

At SCJ Alliance, we understand that climate planning must reflect local values and risks. We help communities:

- ◆ Meet state climate requirements,
- ◆ Identify local emissions sources,
- ◆ Plan for resilience, adaptation, & climate equity,
- ◆ Coordinate with hazard mitigation efforts.

## Our Recent Work

- ◆ **City of East Wenatchee (2024):** Created a comprehensive climate element with locally specific emissions data, community-informed goals, and practical VMT reduction actions.
- ◆ **City of Entiat (2023):** Developed a climate element integrated into the Comprehensive Plan—rural-focused, clear, and achievable, built on community engagement.

## We're Here to Help

Whether you're just starting your climate element, applying for funding, or refining strategies—**SCJ is your partner in building a more resilient future.**





## Climate Resiliency Plan & Element | City of Entiat

SCJ led the development of Entiat's Climate Resiliency Plan, funded by a Department of Commerce grant. In partnership with the Climate Planning Advisory Team (CPAT), the team conducted a comprehensive assessment of climate-related hazards and community assets. Guided by climate data and state recommendations, SCJ developed tailored goals and policies to help the city prepare for, respond to, and recover from climate impacts. Ongoing collaboration ensured alignment with local priorities and effective, place-based implementation.

## Climate Element: Periodic Update | Whatcom County

SCJ integrated HB 1181 into Whatcom County's Periodic Update, including the development of a Climate Element. In partnership with the County and other consultants producing technical work, SCJ integrated the technical assessments into goals and policies for the resiliency and GHG sub-elements. The firm also incorporated climate throughout the land use and transportation elements. Lastly, SCJ's role included presenting at a client-led Climate Advisory Committee meeting and conducting a suitability analysis based on the County's climate modeling.



## Climate Resiliency Plan & Element | City of E. Wenatchee

SCJ's approach to East Wenatchee's Climate Resiliency Plan and Element using a structured process that included climate impact analysis, policy audits, and risk assessments. The process aimed to enhance community resilience and adaptability to climate change. The final deliverables included a standalone Climate Element, resiliency sub-elements, and the integration of climate-related goals and policies into other critical elements of the City's Comprehensive Plan, supporting a holistic and forward-thinking approach to climate resilience.

Mayor Jesse Garrett referred to an informational flyer from SCJ Alliance in the council packets. This element is required as part of the Comprehensive Plan Update. Planning Commission recommends SCJ Alliance write and submit the grant application.

Council Member Chris Shurrum stated he looked up the RCW's and smaller towns can opt out of it. There is nothing that says we are required to do this. He further stated there are parts of it he doesn't support such as tracking everyone's mileage on their vehicles.

Planning Commission Chair Jody Emra stated SCJ Alliance would be doing the research. It's similar to the Housing Action Plan with public hearings and public participation.

Mr. Larry Kulesza stated he is concerned it will just become a cookie cutter piece inserted in the Comprehensive Plan.

After discussion, Council Member John Ridlington made a motion to authorize SCJ Alliance to draft the grant application and submit. Council Member Michael Weatherman seconded the motion. Motion carried. Council Member John Ridlington - yes, Council Member Chris Shurrum - no, Council Member Shellee Haynes - no, Council Member Cliff King - yes and Council Member Michael Weatherman - yes.

#### **FRIENDS OF THE KETTLE FALLS LIBRARY BUILDING PERMIT - BOOK NOOK ROOF**

Mayor Jesse Garrett stated the Friends of the Library are requesting the building permit fee be waived in the amount of \$145.95.

Council Member Michael Weatherman made a motion to waive the building permit fees for the book nook roof. Council Member Michael Weatherman seconded the motion. Motion carried by all. Council Member John Ridlington - yes, Council Member Chris Shurrum - yes, Council Member Shellee Haynes - yes, Council Member Cliff King - yes and Council Member Michael Weatherman - yes.

**OLD BUSINESS**

**KETTLE FALLS MUNICIPAL CODE 6.08 - THE KEEPING OF CERTAIN ANIMALS**

Mayor Jesse Garrett stated City Council has two options regarding the keeping of goats in the city. Either keep the ordinance the same or modify the ordinance to allow the keeping of goats.

Council Member John Ridlington made a motion to leave Kettle Falls Municipal Code Chapter 6.08 unchanged. Council Member Michael Weatherman seconded the motion. Motion carried. Council Member John Ridlington - yes, Council Member Chris Shurum - no, Council Member Shellee Haynes - no, Council Member Cliff King - yes and Council Member Michael Weatherman - yes.

**FIREWORKS - KETTLE FALLS MUNICIPAL CODE CHAPTER 8.24**

Mayor Jesse Garrett stated he has received numerous complaints regarding after-hour fireworks and illegal fireworks being discharged during the 4<sup>th</sup> of July celebrations.

Mayor Jesse Garrett stated during the last meeting there was discussion regarding fireworks. He reminded City Council a decision will need to be made quickly, if there are changes it will not go into effect for twelve months.

Mayor Jesse Garrett stated his preference is to ban illegal fireworks and adopt restrictions limiting time and days for discharge. He further stated it is a City Council decision.

Council Member Shellee Haynes asked what if there is extreme fire danger. Mayor Jesse Garrett stated the ordinance already provides for an emergency ban clause based on fire danger.

City Attorney Logan Worley stated any decision now will not be in effect until next year. The only option for this year is to ban fireworks based on fire danger.

Council Member Michael Weatherman stated he would like to see discharge allowed July 1<sup>st</sup> through July 4<sup>th</sup> due to family visiting and the 4<sup>th</sup> not falling on the weekend.



After discussion, City Council asked City Attorney Logan Worley to draft an ordinance allowing discharge of only state approved fireworks and on December 31<sup>st</sup> and July 4<sup>th</sup> only.

**PUBLIC COMMENT**

**MUSHROOM FESTIVAL**

Mr. Larry Kulesza stated he was disappointed there was damage to a pine tree at Happy Dell Park during the Mushroom Festival. He stated they were not supposed to be back there. Mayor Jesse Garrett stated the city has made contact with the Mushroom Festival Coordinator.

**ADJOURNMENT**

Mayor Jesse Garrett adjourned the meeting at 8:25 p.m.

Approved:

\_\_\_\_\_  
Jesse Garrett, Mayor

Attest: \_\_\_\_\_  
Raena Hallam, Clerk/Treasurer