

KETTLE FALLS CITY COUNCIL MEETING
NOVEMBER 19, 2024

CALL TO ORDER

Mayor Jesse Garrett called the meeting to order at 7:00 p.m.

ROLL CALL

Jesse Garrett, Chris Shurrum, John Ridlington, Shellee Haynes, Cliff King and Michael Weatherman.

STAFF

Staff - Dave Willey, Logan Worley, Phil Adams, LeAnne Sanders, Brandon Hoover, and Raena Hallam.

Guests -Chris Radar, Jody Emra, Joe and Jody Owens.

ANNOUNCEMENTS AND MAIL RECEIVED

As there were no Announcements and Mail Received, City Council moved on to Public Comment.

PUBLIC COMMENT

PUBLIC HEARING - 2025 BUDGET AND 2024 BUDGET AMENDMENT

Clerk/Treasurer Raena Hallam stated there have been no significant changes to the draft 2025 budget or 2024 budget amendment.

City Attorney Logan Worley opened the Public Hearing to Public Comment at 7:03 p.m. No Public Comment was presented. The Public Hearing was closed for Public Comment at 7:04 p.m.

PUBLIC HEARING - UTILITY RATES FOR WATER, SEWER AND GARBAGE SERVICES

Clerk/Treasurer Raena Hallam stated the current inflation rate is 2.4%. To keep in the spirit of the water rate study the water rate should be increased by the rate of inflation.

Clerk/Treasurer Raena Hallam stated the sewer rate needs to be increased \$10 to rebuild reserves and meet debt obligations.

Clerk/Treasurer Raena Hallam stated the garbage rate will be increased by the cost-of-living rate per the contract with Sunshine Disposal.

City Attorney Logan Worley opened the Public Hearing to Public Comment at 7:05 p.m. No Public Comment was presented. The Public Hearing was closed for Public Comment at 7:06 p.m.

CONSENT AGENDA

CITY COUNCIL MINUTES FOR NOVEMBER 5, 2024

Council Member John Ridlington made a motion to approve the Consent Agenda. Council Member Shellee Haynes seconded the motion. Motion carried by all. Council Member John Ridlington - yes, Council Member Chris Shurrum - yes, Council Member Shellee Haynes - yes, Council Member Cliff King - yes and Council Member Michael Weatherman - yes.

STAFF REPORTS

FIRE DEPARTMENT

Fire Chief Phil Adams reported four runs for the department including a chimney fire and assisting the medical helicopter. He also stated the department continues to participate in driver training.

PUBLIC WORKS

Public Works Superintendent Dave Willey reported the department will be hanging Christmas lights on Monday and Tuesday.

Public Works Superintendent Dave Willey stated the snow plows are on the trucks and ready for winter. He further stated the employees are participating in training courses to keep up their certifications.

POLICE DEPARTMENT

Police Chief Brandon Hoover reviewed the police department call sheet with City Council. Police Chief Brandon Hoover discussed proposed rules for the police department shooting range.

Kettle Falls Police Department Shooting Range Proposed Rules

1. Hours of the range being open will be limited to Monday-Friday from 8 am until dusk or 8 pm, whichever comes first.
 - a. The exception to this rule will be that each law enforcement that uses the range will be permitted to 1 night/dark shoot per calendar year. If any agency needs an exception or an extension it will be made by the Chief of Police on a case-by-case basis.

2. Hours of the range being open on Saturday's will be from 10 am until 6 pm
3. The range will be closed on all Sundays and Holidays.
 - a. The exception to this rule will be up to the Chief of Police on a rare and case by case basis.
4. All agencies using the range will be required to clean up all trash, used canisters, and to do their best at picking up their brass.
5. All agencies must provide their own ammunition, firearms, targets, and equipment unless an agreement is made within agencies to use each other's equipment.
6. Agencies should do their best to keep the range operational. This includes not damaging posts or other equipment. When equipment needs repair, the noticing agency should let the Chief of Police know the situation.
7. All agencies wishing to use the range shall first call the Police Department and sign up on the calendar with the Police Clerk or Officer on duty. The Clerk or Officer shall then write down the date and time on the Clerk's calendar.

Police Chief Brandon Hoover stated he is also thinking of charging other law enforcement agencies a small yearly use fee. He plans to discuss the idea during the next Police Chiefs and Sheriffs meeting.

PLANNING COMMISSION

Planning Commission Chair Jody Emra reported the planning commission is working on Title 17 updates. She stated the state now requires zoning to allow two ADU's (Accessory Dwelling Units) per buildable lot. She commended planning commissioner Nick Gourlie for his work on Title 17.

Planning Commission Chair Jody Emra stated the public hearing for annexation of the John Linton property east of town will be held on December 9, 2024.

Planning Commission Chair Jody Emra stated Mr. & Mrs. Wilson owners of 705 Ivy (parcel #0352200) attended the meeting to discuss a possible lot line adjustment. They stated they had their parcel surveyed and their property is infringing on to their neighbors property.

COMMITTEE REPORTS

TREE OF SHARING

Mayor Jesse Garrett referenced the Tree of Sharing located in City Hall. He encouraged everyone to participate.

NEW BUSINESS

ORDINANCE NO. 1833 - AN ORDINANCE ADOPTING BY REFERENCE THE BUDGET FOR THE CITY OF KETTLE FALLS FOR FISCAL YEAR 2024.

Council Member Cliff King moved to introduce Ordinance No. 1833 by title only. Council Member John Ridlington seconded the motion. Motion carried by all. Council Member John Ridlington - yes, Council Member Chris Shurrum - yes, Council Member Shellee Haynes - yes, Council Member Cliff King - yes and Council Member Michael Weatherman - yes.

ORDINANCE NO. 1821B - AN ORDINANCE AMENDING BUDGET ORDINANCE NO. 1821.

Council Member Michael Weatherman moved to introduce Ordinance No. 1821B by title only. Council Member Shellee Haynes seconded the motion. Motion carried by all. Council Member John Ridlington - yes, Council Member Chris Shurrum - yes, Council Member Shellee Haynes - yes, Council Member Cliff King - yes and Council Member Michael Weatherman - yes.

ORDINANCE NO. 1834 - AN ORDINANCE AMENDING THE WATER RATES FOR WATER USERS.

Council Member John Ridlington made a motion to introduce Ordinance No. 1834 by title only. Council Member Michael Weatherman seconded the motion. Motion carried. Council Member John Ridlington - yes, Council Member Chris Shurrum - no, Council Member Shellee Haynes - yes, Council Member Cliff King - yes and Council Member Michael Weatherman - yes.

ORDINANCE NO. 1835 - AN ORDINANCE AMENDING THE BASIC FLAT RATE FOR EQUIVALENT SEWER USERS.

Mayor Jesse Garrett stated the sewer fund is severely depleted and a large increase is needed for operating and debt obligations. Over the years the large increase in costs for parts etc. has left the sewer funds depleted.

Deputy Clerk/Treasurer LeAnne Sanders stated increasing the sewer rate another \$10 is a large increase. She stated in the past a certain amount of the rate was set aside for debt payment. By doing this the loan was able to be paid off early.

Clerk/Treasurer Raena Hallam stated \$32 of the sewer rate is set aside for debt repayment. Since the sewer rates were not increased for 10 years, the increases the last couple years are not enough to make up the deficit. She stated she felt it is too late to set aside more for debt repayment until the fund can recover.

Council Member Michael Weatherman made a motion to introduce Ordinance No. 1835 by title only. Council Member Cliff King seconded the motion. Motion carried. Council Member John Ridlington - yes, Council Member Chris Shurrum - no, Council Member Shellee Haynes - no, Council Member Cliff King - yes and Council Member Michael Weatherman - yes.

ZIPLY FIBER LEASE AGREEMENT

Mayor Jesse Garrett reviewed the proposed contract between the City and Ziplly Fiber with city council. The rental agreement is for the old Public Works office space located behind the police department. The rate is \$550 per month.

After discussion, City Council identified two areas to be addressed in the proposed contract:

- o The rental fee increases if the inflation rate increases.
- o Inclusion of any taxes and fees.

Council Member Cliff King made a motion to authorize the Mayor to sign the lease agreement with Ziplly Fiber after addressing the suggested issues to his and City Attorney Logan Worley's satisfaction. Council Member John Ridlington seconded the motion. Motion carried by all. Council Member John Ridlington - yes, Council Member Chris Shurrum - yes, Council Member Cliff King - yes, Council Member Shellee Haynes - yes and Council Member Michael Weatherman - yes.

PICKLEBALL COURT SIGNAGE

Mayor Jesse Garrett stated the planning commission recommended allowing the pickleball group to hang the following signs at the tennis court.

mediate) .080 Aluminum, \$85.00



Planning Commission Chair Jody Emra stated she thought the sign was 8 1/2 X 11.

Council Member Michael Weatherman moved to adopt planning commissions recommendation authorizing the pickleball club to hang signage at the tennis court. Council Member Cliff King seconded the motion. Motion carried by all. Council Member John Ridlington - yes, Council Member Chris Shurrum - yes, Council Member Cliff King - yes, Council Member Shellee Haynes - yes and Council Member Michael Weatherman - yes.

SENIOR LOW INCOME UTILITY DISCOUNT

Clerk/Treasurer Raena Hallam reviewed the 2024 poverty levels with a 10% and 20% increase.

2024 Poverty Levels

Family Size	100%	Monthly	110%	Monthly	120%	Monthly
1	\$ 15,060.00	\$ 1,255.00	\$ 16,566.00	\$ 1,380.50	\$ 18,072.00	\$ 1,506.00
2	\$ 20,440.00	\$ 1,703.33	\$ 22,484.00	\$ 1,873.67	\$ 24,528.00	\$ 2,044.00
3	\$ 25,820.00	\$ 2,151.67	\$ 28,402.00	\$ 2,366.83	\$ 30,984.00	\$ 2,582.00
4	\$ 31,200.00	\$ 2,600.00	\$ 34,320.00	\$ 2,860.00	\$ 37,440.00	\$ 3,120.00
5	\$ 36,580.00	\$ 3,048.33	\$ 40,238.00	\$ 3,353.17	\$ 43,896.00	\$ 3,658.00
6	\$ 41,960.00	\$ 3,496.67	\$ 46,156.00	\$ 3,846.33	\$ 50,352.00	\$ 4,196.00
7	\$ 47,340.00	\$ 3,945.00	\$ 52,074.00	\$ 4,339.50	\$ 56,808.00	\$ 4,734.00

Council Member John Ridlington made a motion to draft an ordinance, changing the utility discount from 100% of the poverty level to 110% of the poverty level. Council Member Michael Weatherman seconded the motion. Motion carried by all. Council Member John Ridlington - yes, Council Member Chris Shurrum - yes, Council Member Cliff King - yes, Council Member Shellee Haynes - yes and Council Member Michael Weatherman - yes.

OLD BUSINESS

As there was no Old Business, City Council moved on to Public Comment.

PUBLIC COMMENT

POVERTY LEVELS

Ms. Jody Emra asked how the poverty levels are determined for the utility discounts. Clerk/Treasurer Raena Hallam stated they are established by the federal government and usually updated in January of each year.

ADJOURNMENT

Mayor Jesse Garrett adjourned the meeting at 8:07 p.m.

Approved:

Jesse Garrett, Mayor

Attest: _____
Raena Hallam, Clerk/Treasurer