

KETTLE FALLS CITY COUNCIL MEETING
MAY 2, 2023

CALL TO ORDER

Mayor Jesse Garrett called the meeting to order at 7:00 p.m.

ROLL CALL

Wayne Wardlow, Chris Shurrum, Jesse Garrett, John Ridlington, Dale Drake and Michael Weatherman.

STAFF

Staff - Dave Willey, Brandon Hoover, Larry Kulesza, Logan Worley and Mary Schultz.

Guests - Josh Weatherman, Jim Geisler, Nichole Fandrey and Shai Ah Loo.

ANNOUNCEMENTS AND MAIL RECEIVED

As there were no Announcements and Mail Received, City Council moved on to Public Comment.

PUBLIC COMMENT

As there was no Public Comment, City Council moved on to Consent Agenda.

CONSENT AGENDA

COUNCIL MINUTES FOR APRIL 18, 2023 AND APRIL, 2023 VOUCHERS

Council Member Wayne Wardlow made a motion to approve the Consent Agenda. Council Member John Ridlington seconded the motion. Motion carried by all. Council Member Wayne Wardlow - yes, Council Member Chris Shurrum - yes, Council Member John Ridlington - yes, Council Member Dale Drake - yes and Council Member Michael Weatherman - yes.

STAFF REPORTS

PUBLIC WORKS

Public Works Superintendent Dave Willey reported Well #2 is still being repaired. He stated the Scada System will be examined to determine the cost to rebuild. He explained the City Crew have been putting in new meters this week.

HAPPY DELL PARK

Public Works Superintendent Dave Willey stated Mr. Andrew Gonzalez donated money for a new score board and a bench at Happy Dell Park. He explained Mr. Gonzalez is asking for a plaque with his mother's name to be placed on the bench.

Council Member John Ridlington stated the score board at Happy Dell Park had gone through a couple of different laptops. He explained it was never properly cared for and was always being misplaced. He would like to see some accountability for the new one. Furthermore, he asked if a thank you letter to Mr. Gonzalez from the mayor should be mailed. Public Works Superintendent Dave Willey stated a thank you letter has been discussed.

SWIMMING POOL PARK AREA

Public Works Superintendent Dave Willey stated power is available next to the pool for Town and Country Days.

Council Member Wayne Wardlow stated there are live outlets on the north side of the pool.

Mayor Jesse Garrett asked if it is the outlets between the pool and the splash pad. Public Works Superintendent Dave Willey stated yes.

WATER STUDY

Council Member Dale Drake asked how the gathering of information is coming along for the water study.

Public Works Superintendent Dave Willey stated he received an email yesterday and will be sending them the information they have requested.

POLICE DEPARTMENT

Officer Brandon Hoover stated there have been a lot of calls, even on the weekends when he is off. He explained when Stevens County Deputies respond to the calls, they have been notifying him to discuss the issue.

Officer Brandon Hoover stated he is hoping Officer Kelly will be able to return to work sometime next week.

Officer Brandon Hoover stated Stevens County Deputies will be helping during Town and Country Days.

Officer Brandon Hoover stated the Police Department is still waiting to hear back for the outfitting on the new vehicle.

DRUG POSSESSION LAW

Council Member Dale Drake stated the governor is calling a special session of congress to work on a drug law that will be expiring July 1, 2023. He asked where that puts the city if it expires and should the city be looking into writing an ordinance.

Officer Brandon Hoover stated yes, because if nothing is decided it is still illegal to do drugs. He explained he read that Spokane Valley or Liberty Lake were discussing a city ordinance of criminalizing drugs.

City Attorney Logan Worley stated Colville contacted Stevens County Commissioners to discuss the same concern. He explained his understanding it would be best if a law could be passed county wide instead of individually.

Council Member Dale Drake stated if a law passed county wide would Kettle Falls Officers be able to enforce it.

City Attorney Logan Worley stated if a law was to pass county wide it would be uniform throughout.

Council Member Wayne Wardlow stated in the meantime Kettle Falls could pass an ordinance and when the county passed theirs it can supersede ours.

City Attorney Logan Worley stated any local law is preempted by state law. He explained it is possible to pass an ordinance that would go into effect after July 1, 2023.

PLANNING COMMISSION

Planning Assistant Larry Kulesza stated the Planning Commission Members had a meeting at the Library on April 24, 2023. He stated the timeline for the Housing Action Plan and Title 17 Code Amendments were on the agenda. However, it took an hour for the reason it said, "May 8th Joint Planning Commission and City Council Workshop on the Housing Action plan. Furthermore, it said, "The Planning Commission will give a recommendation for adoption." He explained he objected to the recommendations

because of the information he received from MRSC regarding meetings between the Planning Commission and City Council. He stated he will bring it up during the joint meeting to have it on public record.

MRSC

"General the Planning Commission and City Council should not have joint meetings. The city should follow their regular adopted procedures for processing any Planning Commission topics, including zoning changes or plot review. The City Council should not attend or intervene into the process before the Planning Commission but rely on the regular process and wait until Planning Commission recommendations are sent to the Council."

Planning Assistant Larry Kulesza stated the Planning Commission is being asked for a recommendation, prior to the Planning Commission even seeing the final document. He explained the Planning Commission is to immediately have their meeting after the joint meeting to supposedly give a recommendation. The Planning Commission can either make a recommendation, not make a recommendation, or make recommendation changes. He stated if the purpose of the joint meeting is some type of training with a mission or workshop about public service for example perhaps there can be an exception. However, there should not be a joint meeting if the purpose is related to planning business.

Planning Assistant Larry Kulesza suggested if the Planning Commission can make a recommendation, then schedule to have a joint meeting prior to the next City Council Meeting, then the City Council can review the recommendation from the Planning Commission and still meet the June 20, 2023 deadline for the Housing Action Plan.

Planning Assistant Larry Kulesza stated that Title 17 and 2023 Planning Commission goals were both tabled.

COMMITTEE REPORTS

UTILITIES COMMITTEE

Planning Assistant Larry Kulesza stated the last information he received on the water rate study is that the data is still being gathered. He explained his update for the water rate study will have to coincide with the Public Works Superintendent Dave

Willey update as he is not aware of where the process is at during this time.

POLICE/FIRE COMMITTEE

Council Member Wayne Wardlow stated the Fire Department went on three calls and had training since the last City Council Meeting.

KETTLE FALLS SWIMMING POOL

Council Member John Ridlington reported concrete has started being poured for the swimming pool.

HAPPY DELL PARK

Council Member John Ridlington informed everyone that over at Happy Dell Park there is a pipe in the ground and no one knows what it is for, but sometime it blows air and sometimes it sucks air in.

POLICE/FIRE & UTILITIES COMMITTEE

Council Member Dale Drake stated he has had a meeting with the utility committee and a couple with the Police Department. At this time everything is moving along just fine.

FINANCE COMMITTEE

Council Member Michael Weatherman stated there is discussion about funding for a pool cover.

NEW BUSINESS

TOWN & COUNTRY DAYS PLANNING UPDATE

Ms. Nichole Fandrey introduced Ms. Shai Ah loo as she will be stepping up and handling next year's Town and Country Days.

Ms. Nichole Fandrey reviewed the layout of vendor's and events for Town and Country Days. She explained the format of the layout is basically the same as last year. However, she stated Ralph's Tavern has decided not to run the beer garden this year, so Town and Country Days has filed for an alcohol permit and is hoping the mayor will sign it and return it as soon as possible, so it can be approved in time.

Town and Country Days annual celebration is scheduled for the 1st weekend in June. This event has been held annually on the first weekend of June for 60+ years. An estimated 6,000 people attend Town & Country Days over the weekend of events.

The primary location of activity will be held on Meyers St between 5th and 8th St. Please see the attached map. Crowd disbursement is a focus of the Town & Country Days Committee. The 2023 set up is the same as last year. Nichole Fandrey met with KF police chief Gettys in February to address any concerns. Gettys has no concerns. City police staffing and budget does not Stevens County Sherriff's Office will again have a vendor booth for recruiting and public engagement. The committee feels that their presence plays an important role in managing bad behaviors.

40 artisan vendors and 6 food vendors are expected. There are several vendor market area's identified. All impacted businesses and residents have been involved in planning and support the layout.

VENDOR SET UP AND OPERATION:

Vendors are asked to operate their booth for the entire 2-day event due to limited space.

Thursday: vendors can begin setup at 3:00 pm.

Friday: vendors can setup 8:00 am – 12:00 pm

Saturday: vendors can setup 8:00 am – 10:00 am.

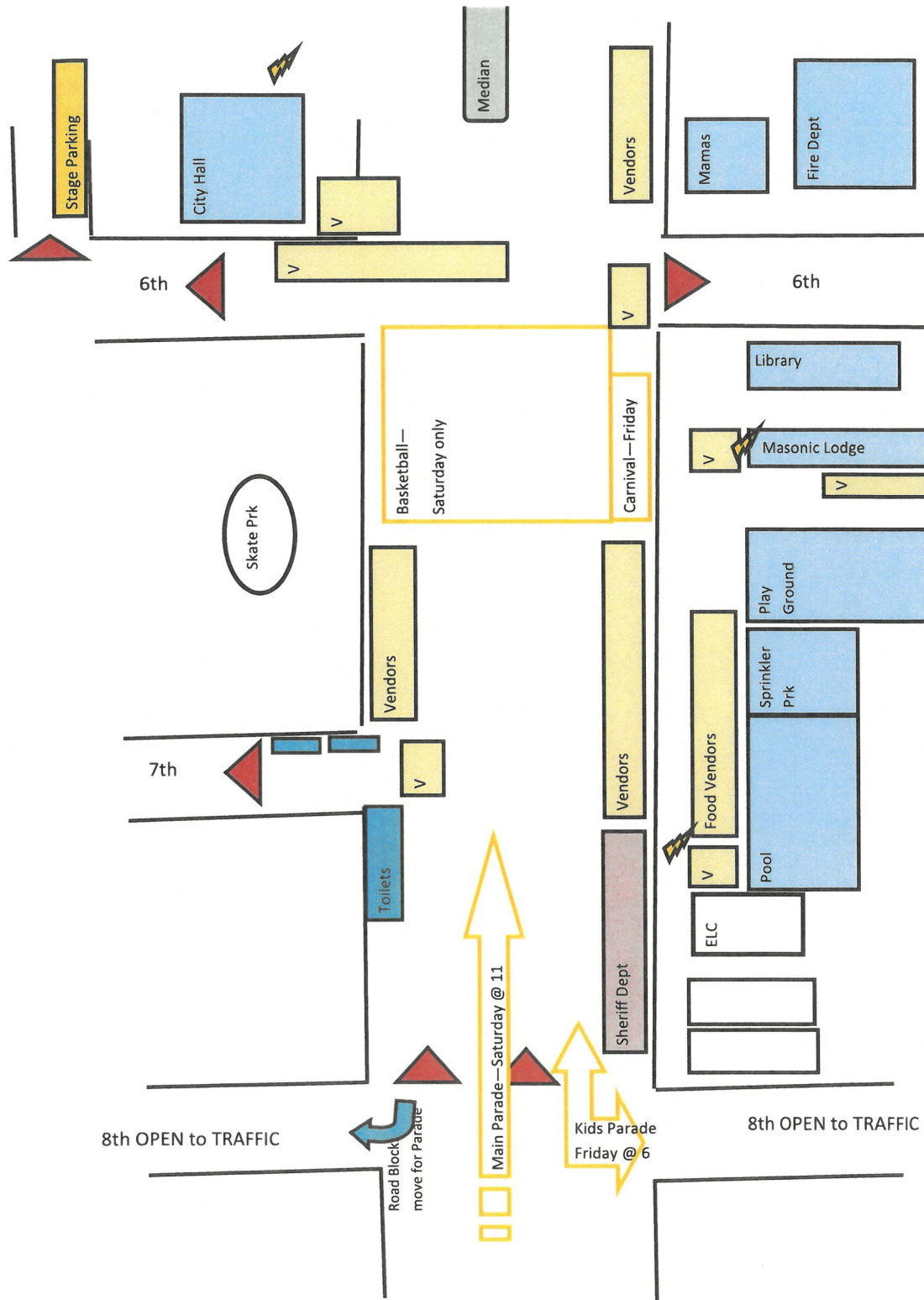
These times are set to allow you time to set up and also to not block the flow of incoming patrons.

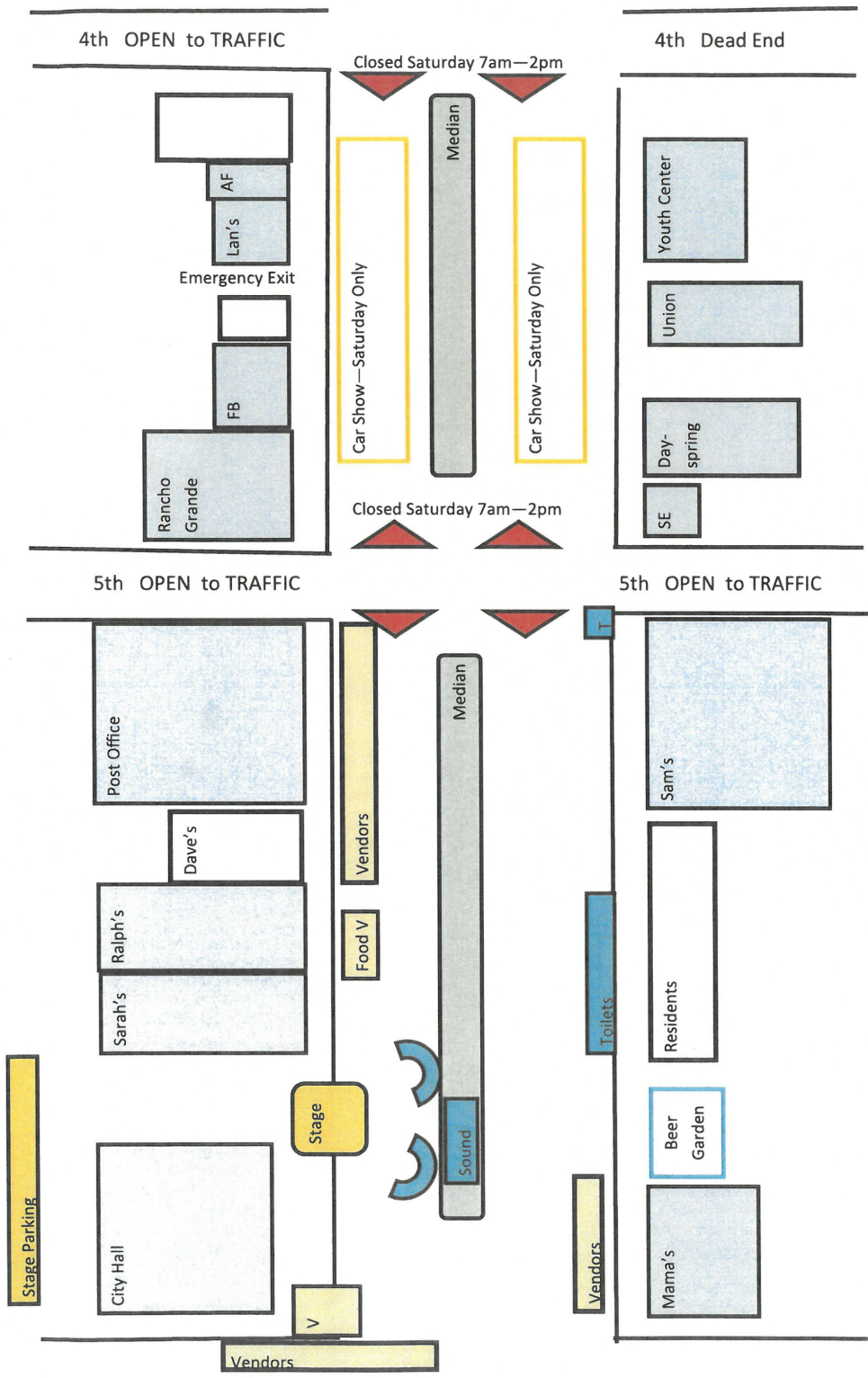
Power will be sourced from the large power distribution box, previously used for the stage. Power may also be sourced from the Masonic Lodge, and power receptacles on the north end of the pool. A "spider box" with 6 outlets may be used to distribute power. Power has been reserved for only food vendors. **Power outlets are requested to be unlocked Thursday morning.**

A temporary stage will be constructed between City Hall and Sarah's Custom Grooming. Power will be used from City Hall, north side of the building. **Approval for stage construction is requested for Thursday afternoon, stage deconstruction is requested for Sunday or Monday morning (dependent on volunteer availability).** Music/Performances are scheduled for Friday from 2pm – 10pm, Saturday from 12pm – 10:00.

At a very last-minute decision Ralph's has decided to not host a beer garden. Town and Country Days is now trying to organize a small beer garden that would be open from 2 – 8 on Friday, and 12 – 8 on Saturday. The location for the beer garden would be next to Mama's Boys. Unfortunately, it takes approximately 45 days to get a Special Occasion permit from the Liquor Control Board. The Mayor will receive notification and has opportunity to weigh in on approval of the event. **We request your support, and a quick response in hopes of getting an approved permit in time for Town and Country Days.**

Thank you for the support and continuation of Town & Country Days.





| Town & Country Days Schedule of Events | | | |
|--|---------------|------------------------------|----------------------------|
| | Time | Event | Location |
| Friday | 12:00 - 3:00 | Cornhole Lessons & Free Play | Happy Dell Park |
| Friday | 4:00 - 9:00 | Cornhole Tournament | Happy Dell Park |
| Friday | 12:00 - 9:00 | Vendors | Meyers St |
| Friday | 12:00 - 11:00 | Beer Garden | Ralphs Tavern |
| Friday | 2:00 - 10:00 | Live Music | City Stage |
| Friday | 3:00 - 7:00 | Kids Carnival | Library Grass |
| Friday | 6:00 - 6:30 | Kids Bike/Dress Up Parade | KFES |
| Friday | 7:00 - 8:00 | Grumpy Grouch Fun Run | KFMS |
| Friday | 8:00 - 8:30 | Color Fight Capture the Flag | KFES |
| Friday | 8:15 - 8:30 | Grouch Innoguration | City Stage |
| Friday | | | |
| Saturday | 7:30 - 10:30 | Grouches Pancake Breakfast | Masonic Lodge |
| Saturday | 8:00 - 1:00 | Slam Jam Basketball | In front of Park & Library |
| Saturday | 9:00 - 2:00 | Car Show | Meyers St, 5th - 4th |
| Saturday | 9:00 - 9:00 | Cornhole Tournament | Happy Dell Park |
| Saturday | 10:00 - 9:00 | Vendors | Meyers St |
| Saturday | 11:00 - 11:00 | Beer Garden | Ralphs Tavern |
| Saturday | 11:00 - 12:00 | Parade | Meyers, 10th - 5th |
| Saturday | 1:30 | Duck Drop - Rotary Club | Mama's Boys Corner |
| Saturday | 12:00 - 10:00 | Live Performances/Music | City Stage |
| Saturday | 2:00 - 5:00 | Lil Guy & Gal Wrestling | ? |
| Saturday | 1:00 - 3:00 | Lumberjack Competition | In front of Skate Park |
| Saturday | | | |
| Saturday | | | |
| Sunday | 10:00 - 12:00 | Clean Up | |
| Sunday | 9:00 - 12:00 | SUP Cup | Lake Roosevelt |

Council Member Wayne Wardlow made a motion to approve the Town and Country Days plan as presented. Council Member John Ridlington seconded the motion. Motion carried by all. Council Member Wayne Wardlow - yes, Council Member Chris Shurum - yes, Council Member John Ridlington - yes, Council Member Dale Drake - yes and Council Member Michael Weatherman - yes.

MAY 8TH PLANNING COMMISSION & CITY COUNCIL WORKSHOP

Mayor Jesse Garrett announced the May 8th Joint Workshop starts at 6:00 p.m. at the library. It is an informational workshop so the City Council will have an understanding of what the Housing Action Plan is. There will be no voting during the workshop. He stated discussion will be limited to questions and answers only on the materials that is presented, then the City Council will

be excused. He explained Planning Commission will then have their regular meeting to discuss the Housing Action Plan. He stated the purpose of the workshop is educational, not to be confrontational or to make any decisions.

OLD BUSINESS

As there was no Old Business, City Council moved on to Public Comment.

PUBLIC COMMENT

KETTLE FALLS SCHOOL RESOURCE OFFICER

Mr. Josh Weatherman introduced himself as a member of the safety committee for the Kettle Falls School District and asked if the city had any updates on the School Resource Officer.

Mayor Jesse Garrett stated there have been meetings and discussions on figures.

Mr. Weatherman asked what the next step is to move forward.

Mayor Jesse Garrett stated the next step is to determine with the school what the duties will be, responsibilities, and availability. He explained it was not put in the budget for this year but trying to figure out how to make it work and discuss it for next year's budget.

Mr. Weatherman asked if people are allowed to be a Civil Service position if you do not live within the city limits. City Attorney Logan Worley stated no.

Mr. Weatherman asked how many positions are there. Mayor Jesse Garrett stated five and there are only three filled as of now.

Mr. Weatherman asked how one applies. Mayor Jesse Garrett stated send in a letter of interest. He explained it is an appointed position not an elected position. Furthermore, the City Council will have the final vote.

Mr. Weatherman asked if the position for a School Resource Officer is appointed and how will that be advertised.

Mayor Jesse Garrett stated it will be advertised through the different police advertisement agencies and the Statesman Examiner.

Officer Brandon Hoover stated he checked on the Washington State Criminal Justice Training Commission website and did not see the City of Kettle Falls position posted. He explained if he is supposed to get it posted he will because advertisement is important.

RAILROAD CROSSING INTERSECTION

Council Member Michael Weatherman asked Public Works Superintendent Dave Willey if he talked with anyone about replacing the crossing area as it is getting worse. Public Works Superintendent Dave Willey stated not yet.

ADJOURNMENT

Mayor Jesse Garrett adjourned the meeting at 8:00 p.m.

Approved:

Jesse Garrett, Mayor

Attest: _____
Mary Schultz, Secretary/Clerk