

KETTLE FALLS CITY COUNCIL MEETING
JANUARY 7, 2025

CALL TO ORDER

Mayor Jesse Garrett called the meeting to order at 7:00 p.m.

ROLL CALL

Jesse Garrett, Chris Shurrum, John Ridlington, Shellee Haynes, Cliff King and Michael Weatherman.

STAFF

Staff - Dave Willey, LeAnne Sanders, Brandon Hoover, Phil Adams and Raena Hallam.

Guests - Chris Radar, Joe and Jody Owens.

ANNOUNCEMENTS AND MAIL RECEIVED

As there were no Announcements and Mail Received, City Council moved on to Public Comment.

PUBLIC COMMENT

As there was no Public Comment, City Council moved on to the Consent Agenda.

CONSENT AGENDA

CITY COUNCIL MINUTES FOR DECEMBER 17, 2024 AND 2nd HALF OF DECEMBER, 2024 VOUCHERS AND PAYROLL

Council Member John Ridlington made a motion to approve the Consent Agenda. Council Member Shellee Haynes seconded the motion. Motion carried by all. Council Member John Ridlington - yes, Council Member Chris Shurrum - yes, Council Member Shellee Haynes - yes, Council Member Cliff King - yes and Council Member Michael Weatherman - yes.

STAFF REPORTS

CLERK/TREASURER

Clerk/Treasurer Raena Hallam reported staff are busy with yearend processes. It is going well.

PUBLIC WORKS

Public Works Superintendent Dave Willey reported department personnel is studying for various water/sewer exams to keep their CEU's current.

Mayor Jesse Garrett stated the reader board sign was delivered. The Public Works department is working to update and program the sign.

FIRE DEPARTMENT

Fire Chief Phil Adams stated the fire department responded to 99 calls in 2024. He also reminded everyone of the Firemen's Banquet coming up next month.

POLICE DEPARTMENT

Police Chief Brandon Hoover reported the last couple weeks have primarily been traffic stops. He is pleased to announce the department is now fully staffed.

Police Chief Brandon Hoover stated they recovered the stolen pallets from Harvest Foods at the homeless shelter in Colville.

Police Chief Brandon Hoover stated they have received the new radios but are still waiting for the body cameras.

COMMITTEE REPORTS

As there were no Committee Reports, City Council moved on to New Business.

NEW BUSINESS

2025 COUNCIL COMMITTEES

Mayor Jesse Garrett stated if any City Council Members wish to serve on a different council committee in 2025 to please let himself or Clerk/Treasurer Raena Hallam know. He would like to appoint new committees during the next City Council meeting.

Mayor Jesse Garrett also stated he is seeking two volunteer Council Members to work as a special committee regarding the issue of keeping goats inside the city limits.

After discussion, Council Members Shellee Haynes and Michael Weatherman volunteered to serve on the special committee regarding goats.

FIREWORKS

Mayor Jesse Garrett stated he received several complaints regarding fireworks during New Years and the 4th of July. His primary concern is not allowing fireworks to be detonated on the newly resurfaced tennis courts.

Police Chief Brandon stated his department can enforce damage to property incidents.

Mayor Jesse Garrett stated he would like to see something added to the Kettle Falls Municipal Code and a newsletter informing the public.

HIGH SCHOOL SIDEWALK CONNECTOR PROJECT - BID AWARD

Mayor Jesse Garrett reviewed a letter received from Century West Engineering regarding possible bid award for the High School Sidewalk Connector project.



January 7, 2025

City of Kettle Falls 580 Meyers Street
 PO Box 457
 Kettle Falls, WA 99141

ATTN: Mayor Garrett

RE: Recommendation of Award Kettle Falls High School Connector Sidewalk Project

Dear Mayor Garrett:

On Thursday, December 19, 2024, bids were opened for the Kettle Falls High School Connector Sidewalk Project. Five bids were received. Of the five bids that were received, only two included WSDOT Form 272-022. The WSDOT Local Programs was consulted and they determined that bids without WSDOT Form 272-022 are not responsive, and therefore must be rejected. The two remaining bids are competitive and typical of results we have seen in the past construction year. The contractors submitting responsive bids and their bid totals are as follows:

CONTRACTOR	TOTAL BID
Wm. Winkler Co.	\$ 225,345.00
Colville Construction Co.	\$ 293,763.00
Engineer's Estimate	\$ 229,530.24

There were no mathematical errors found in the responsive bids. A copy of the bid tabulation is attached for your review.

Century West Engineering has evaluated the responsive bids, and determined that Wm. Winkler Company of Newman Lake, Washington is the lowest responsive bidder. The low bid was properly signed and executed and included a Bid Bond in an amount equal to 5% of the bid, a Power of Attorney, and signed Form 272-022. A check of the Washington State Department of Labor and Industries showed that Wm. Winkler Company has a valid public works contractor's license. A check of the SAM.gov registration indicates Active Registration and no exclusions from federal contracts.

The low bid amount of \$ 225,345.00 is about 2% below the Engineer's Estimate of \$229,530.24 and is within the construction budget. Based upon our review of the documents provided with the low bid and the funding available, we recommend that the City award the contract to Wm Winkler Co. for the total bid amount of \$225,345.00.

Please contact me if you have any questions.

Sincerely,

CENTURY WEST ENGINEERING CORPORATION

Council Member John Ridlington made a motion to award the project to Wm. Winkler in the amount of \$225,345.00 for the High School Sidewalk Connector Project. Council Member Michael Weatherman seconded the motion. Motion carried by all. Council Member John Ridlington - yes, Council Member Chris Shurrum - yes, Council Member Shellee Haynes - yes, Council Member Cliff King - yes and Council Member Michael Weatherman - yes.

RESCHEDULE JANUARY 21, 2024 REGULAR CITY COUNCIL MEETING

Mayor Jesse Garrett stated it is required to process all 2024 vouchers before January 20th. The regular meeting is January 21st. He is requesting the City Council move the meeting to January 14, 2024.

Council Member Cliff King moved to reschedule the January 21, 2024 city council meeting for January 14, 2024. Council Member Shellee Haynes seconded the motion. Motion carried by all. Council Member John Ridlington - yes, Council Member Chris Shurrum - yes, Council Member Shellee Haynes - yes, Council Member Cliff King - yes and Council Member Michael Weatherman - yes.

OLD BUSINESS

SHOOTING RANGE ORDINANCE

Police Chief Brandon Hoover stated he will be working with City Attorney Logan Worley to draft a shooting range ordinance.

PUBLIC COMMENT

As there was no Public Comment, City Council moved on to Adjournment.

ADJOURNMENT

Mayor Jesse Garrett adjourned the meeting at 7:37 p.m.

Approved:

Jesse Garrett, Mayor

Attest: _____
Raena Hallam, Clerk/Treasurer