

KETTLE FALLS CITY COUNCIL MEETING
BUDGET WORKSHOP
OCTOBER 7, 2025

CALL TO ORDER

Mayor Jesse Garrett called the meeting to order at 6:06 p.m.

ROLL CALL

Jesse Garrett, Chris Shurrum, John Ridlington, Shellee Haynes, Michael Weatherman and Cliff King.

STAFF

Staff - Dave Willey, Melinda Keeley and Raena Hallam.

Guests - Amanda Six.

ANNOUNCEMENTS AND MAIL RECEIVED

As there were no Announcements or Mail Received, City Council moved on to Public Comment.

PUBLIC COMMENT

As there was no Public Comment, City Council moved on to New Business.

NEW BUSINESS

2026 BUDGET

LIBRARY

Amanda Six, Director Stevens County Library District, presented the library 2026 budget request.

Library Fund Estimated

Account Number	Description	2024 Budget	2024 Actual	2025 Budget	2025 7/31/2025	2026 Draft Budget
101-000-000-308-80-00-00	Beginning Fund Balance	\$2,500.00	\$3,709.88	\$3,500.00	\$3,709.88	\$3,500.00
	Total BFB	\$2,500.00	\$3,709.88	\$3,500.00	\$3,709.88	\$3,500.00
	Taxes					
101-000-000-311-10-00-00	Property Taxes	\$29,500.00	\$31,613.48	\$32,000.00	\$20,161.95	\$32,000.00
	Total Taxes	\$29,500.00	\$31,613.48	\$32,000.00	\$20,161.95	\$32,000.00
	Miscellaneous					
101-000-000-361-11-00-00	Investment Interest	\$450.00	\$382.50	\$450.00	\$82.84	\$450.00
101-000-000-362-40-10-00	Community Center Rental	\$2,000.00	\$2,795.00	\$2,500.00	\$2,650.00	\$2,500.00
101-000-000-369-90-00-00	Misc. Revenue	\$ -	\$ 10.00	\$ -	\$ 10.00	\$ -
101-000-000-397-27-00-00	Transfer from Current Expense	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 7,000.00	\$ 10,000.00
	Total Miscellaneous	\$12,450.00	\$13,187.50	\$12,950.00	\$9,742.84	\$12,950.00
	Fund Total Revenues	\$44,450.00	\$48,510.86	\$48,450.00	\$33,614.67	\$48,450.00

Expenditures						
	Library Administration					
101-000-000-572-10-10-00	Salaries & Wages	\$7,000.00	\$7,452.55	\$7,000.00	\$6,189.01	\$7,000.00
101-000-000-572-10-20-00	Personnel Benefits	\$250.00	\$297.06	\$250.00	\$125.49	\$250.00
101-000-000-572-10-30-00	Supplies	\$1,200.00	\$451.89	\$900.00	\$166.99	\$900.00
101-000-000-572-10-41-00	Professional Services	\$18,500.00	\$13,681.27	\$18,500.00	\$6,603.83	\$18,500.00
101-000-000-572-10-41-10	Audit & Bank Fees	\$100.00	\$51.92	\$100.00	\$57.17	\$100.00
101-000-000-572-10-46-00	Insurance	\$2,500.00	\$4,000.82	\$6,000.00	\$3,811.16	\$6,000.00
101-000-000-572-10-47-00	Utilities	\$6,500.00	\$7,366.89	\$6,500.00	\$4,767.07	\$6,500.00
101-000-000-572-10-48-00	Repairs & Maintenance	\$6,250.00	\$7,626.20	\$7,000.00	\$5,485.34	\$7,000.00
101-000-000-572-10-49-00	Miscellaneous	\$100.00	\$90.00	\$100.00	\$5.00	\$100.00
	Total Library Administration	\$42,400.00	\$41,018.60	\$46,350.00	\$27,211.06	\$46,350.00
	Capital Outlay					
101-000-000-594-72-60-00	Library Capital Outlay	\$500.00	\$0.00	\$500.00	\$0.00	\$500.00
	Total Capital Outlay	\$500.00	\$0.00	\$500.00	\$0.00	\$500.00
	Interfund Transfers					
101-000-000-597-10-00-00	Transfer to Library Reserve	\$1,000.00	\$1,000.00	\$1,000.00	\$700.00	\$1,000.00
	Total Interfund Transfers	\$1,000.00	\$1,000.00	\$1,000.00	\$700.00	\$1,000.00
	Fund Total Expenditures	\$43,900.00	\$42,018.60	\$47,850.00	\$27,911.06	\$47,850.00
	Ending Fund Balance	\$550.00	\$6,492.26	\$600.00	\$5,703.61	\$600.00

Library Reserve Fund Estimated

Description	2024 Budget	2024 Actual	2025 Budget	2025 7/31/2025	2026 Draft Budget
Revenues					
102-000-000-308-80-00-00	Beginning Fund Balance	\$3,000.00	\$5,250.11	\$3,000.00	\$5,250.11
	Total BFB	\$3,000.00	\$5,250.11	\$3,000.00	\$5,250.11
	Grants				
102-000-000-333-10-76-00	USDA CFDA #10-766				
	Total Grants	\$0.00	\$0.00	\$0.00	\$0.00
	Miscellaneous				
421-000-000-594-37-60-00	Investment Interest	\$450.00	\$382.50	\$450.00	\$41.39
102-000-000-367-10-00-00	Private Contributions				
	Total Miscellaneous	\$450.00	\$382.50	\$450.00	\$41.39
	Loans				
102-000-000-391-10-76	USDA CFDA #10-766	\$0.00	\$0.00	\$0.00	\$0.00
	Total Loans	\$0.00	\$0.00	\$0.00	\$0.00
	Interfund Transfers				
102-000-000-397-10-00-00	Transfer From Library & C.E.	\$1,000.00	\$1,000.00	\$1,000.00	\$700.00
	Total Interfund Transfers	\$1,000.00	\$1,000.00	\$1,000.00	\$700.00
	Fund Total Revenues	\$4,450.00	\$6,632.61	\$4,450.00	\$5,991.50
Expenditures					
	Debt Payment				
102-000-000-572-10-49-00	USDA Loan - Principal	\$1,800.00	\$1,589.00	\$1,800.00	\$832.79
102-000-000-572-10-49-00	USDA Loan - Interest	\$200.00	\$149.00	\$200.00	\$36.21
	Transfer to LTGO Fund	\$1,400.00	\$1,400.00	\$1,400.00	\$700.00
	Total Debt Payment	\$3,400.00	\$3,138.00	\$3,400.00	\$1,569.00
	Capital Outlay				
102-000-000-594-72-60-00	Reserve Capital Outlay	\$500.00	\$0.00	\$500.00	\$0.00
	Total Capital Outlay	\$500.00	\$0.00	\$500.00	\$0.00
	Fund Total Expenditures	\$3,900.00	\$3,138.00	\$3,900.00	\$1,569.00
	Ending Fund Balance	\$550.00	\$3,494.61	\$550.00	\$4,422.50
		\$4,450.00	\$6,632.61	\$4,450.00	\$5,991.50

2026 Kettle Falls Public Library Department Budget
 PROPOSED BUDGET APPROVED BY ADVISORY BOARD ON: _____

		Joint Budget	City Share	District Share
101.000.000.572.10.00	SALARIES			
	Staff Salary		\$ 7,000.00	\$ 162,563.00
	TOTAL SALARIES	\$ 169,563.00	\$ 7,000.00	\$ 162,563.00
101.000.000.572.20.00	BENEFITS			
	Benefits		\$ 250.00	\$ 65,496.00
	TOTAL BENEFITS	\$ 65,746.00	\$ 250.00	\$ 65,496.00
101.000.000.572.30.00	SUPPLIES			
			\$ 900.00	\$ 23,646.00
	TOTAL SUPPLIES	\$ 24,546.00	\$ 900.00	\$ 23,646.00
101.000.000.572.41.00	PROFESSIONAL SERVICES			
			\$ 18,500.00	\$ 27,150.00
	TOTAL PROFESSIONAL SER.	\$ 45,650.00	\$ 18,500.00	\$ 27,150.00
101.000.000.572.42.00	COMMUNICATION			
	Placeholder City Budget		\$ -	
	TOTAL COMMUNICATION	\$ -	\$ -	\$ -
101.000.000.572.46.00	INSURANCE			
	Building Insurance		\$ 6,000.00	
	TOTAL INSURANCE	\$ 6,000.00	\$ 6,000.00	\$ -
101.000.000.572.47.00	UTILITIES			
			\$ 6,500.00	
	TOTAL UTILITIES	\$ 6,500.00	\$ 6,500.00	\$ -
101.000.000.572.48.00	REPAIRS & MAINTENANCE			
			\$ 7,000.00	
	TOTAL REPAIRS & MAINT.	\$ 7,000.00	\$ 7,000.00	\$ -
101.000.000.572.49.00	MISCELLANEOUS			
	Miscellaneous		\$ 100.00	
	TOTAL MISCELLANEOUS	\$ 100.00	\$ 100.00	\$ -
101.000.000.572.51.00	AUDIT & BANK FEES			
			\$ 100.00	
	TOTAL AUDIT & BANK FEES	\$ 100.00	\$ 100.00	\$ -
101.000.000.594.72.60.00	LIBRARY CAPITAL OUTLAY			
	Miscellaneous		\$ 500.00	
	TOTAL LIBRARY OUTLAY	\$ 500.00	\$ 500.00	\$ -
101.000.000.597.10.00.00	INTERFUND TRANSFERS			
	Transfer to Library Cumulative Reserve		\$ 1,000.00	
	TOTAL INTERFUND TRANSFER	\$ 1,000.00	\$ 1,000.00	\$ -
LOSC Line Item	TRAINING			
	Professional Training			\$ 1,500.00
	TOTAL TRAINING	\$ 1,500.00	\$ -	\$ 1,500.00
LOSC Line Item	ADMIN BUDGET			
	Administrative oversight			\$ 32,000.00
	TOTAL ADMIN BUDGET	\$ 32,000.00	\$ -	\$ 32,000.00

	JOINT	CITY	DISTRICT
2022 BUDGET GRAND TOTAL	\$ 360,205.00	\$ 47,850.00	\$ 312,355.00
Contribution Percentage	100.00%	13.28%	86.72%

Stevens County Assessor Value

<https://vote.stevenscountywa.gov/files/documents/2022DistrictValues1362032811011822PM.pdf>

City of Kettle Falls	\$155,352,534
2025 Library Levy Rate	0.273223
Minimum Budget Match	\$42,446

PUBLIC WORKS

Public Works Superintendent Dave Willey reviewed his 2026 budget request with City Council.

PUBLIC WORKS 2026 BUDGET

**WATER DEPT.
 CAPITAL OUTLAY**

Well 3 complete replacement	Replace pump and control panel and connect it to scada	\$ 150,000.00	
Clay Valve repair / Replace	We have been wanting to do this for years, since I started getting prices on this it has gone up \$100000	\$ 28,000.00	C,O,
Blue Reservoir Tank Paint \$80000.00 C,O,		\$ 210,000.00	\$80000C,O,
Radio Read Meters	We are trying to split this into two years. the total is Approx, \$360000, The \$200000, would get the	\$ 200,000.00	
New Meter for Well 5		\$ 5,000.00	C,O,
Loop lower boise line	Take down old building , install fire Hydrant	\$ 15,000.00	C,O,
New crew pickup	Our oldest pickup we have is 1999 and it's tierd next to that would be a 2002 not much better shape	\$ 30,000.00	
GIS Mapping		\$ 9,000.00	
Phone line to wells	Use phone line instead of radio	\$ 5,000.00	??
TOTAL Water Capital Outlay		\$ 652,000.00	

SEWER DEPT.

Install rails for pumps on Juniper lift station	\$20,000.00	C,O,
Eight street lift station	\$20,000.00	C,O,
2 Manholes	\$25,000.00	C,O,
Computer Replacement Fund	\$15,000.00	C,O,
Sewer line lining (CIPP) Aprox 800'	\$55,000.00	
Aeration Diffusers	\$7,000.00	
replace control floats	\$8,000.00	
Fence around areation pond	\$25,000.00	
GIS Mapping	\$9,000.00	
TOTAL Sewer Dept.	\$164,000.00	

STREET DEPT.

CAPITAL OUTLAY

Misc. Paving Projects	\$20,000.00	
Street painting	\$5,000.00	
Misc. sidewalk Projects	\$20,000.00	
TOTAL Street Projects	\$45,000.00	

PARKS

Camara Systems/Skate Park	\$4,000.00	C.O
Lawn tools, Weed eater, Leaf Vac ext,	\$2,500.00	C.O
Replace fence by Play ground	\$7,000.00	C.O
Motion lights for skate park	\$1,000.00	C.O
Maitnace parks person	\$15,000.00	
Play ground equipment	\$7,000.00	
TOTAL Parks	\$36,500.00	

MULTI-DEPARTMENTAL

New crew pickup	\$45,000.00
Tires	\$10,000.00
Repairs and Maintenance on vehichles	\$15,000.00
TOTAL Multi-departmental	\$70,000.00

I would like to see The City Match the COLA

OLD BUSINESS

As there was no Old Business, City Council moved on to Public Comment.

PUBLIC COMMENT

As there was no Public Comment presented, City Council moved on to Adjournment.

ADJOURNMENT

Mayor Jesse Garrett adjourned the meeting at 7:00 p.m.

Approved:

Jesse Garrett, Mayor

Attest: _____
Raena Hallam, Clerk/Treasurer