

**KETTLE FALLS CITY COUNCIL MEETING**  
**DECEMBER 5, 2023**

**CALL TO ORDER**

Mayor Jesse Garrett called the meeting to order at 7:00 p.m.

**ROLL CALL**

Jesse Garrett, John Ridlington, Chris Shurrum, Michael Weatherman and Shellee Haynes. Dale Drake was absent.

**STAFF**

Staff - Raena Hallam, Phil Adams, Brandon Hoover, Dave Willey, Larry Kulesza and Logan Worley.

Guests - Joe and Jodi Owens.

**ANNOUNCEMENTS AND MAIL RECEIVED**

**OATH OF OFFICE**

Mayor Jesse Garrett explained it came to his attention that the Oath of Office needs to be administered by the Mayor instead of the City Attorney. Mayor Garrett administrated the Oath of Office for City Council Position No. 1 to Ms. Shellee Haynes.

**EXECUTIVE SESSION**

Mayor Jesse Garrett announced there would be an Executive Session at the end of the City Council meeting under the guidelines of *RCW 42.30.140 (4) (a) Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement; or (b) that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.*

The Executive Session will be approximately 15 minutes.

**PUBLIC COMMENT**

**PUBLIC HEARING - 2024 BUDGET AND 2023 BUDGET AMENDMENT**

Clerk/Treasurer Raena Hallam stated there have been no significant changes to the draft 2024 budget or 2023 budget amendment.

City Attorney Logan Worley opened the Public Hearing to Public Comment at 7:06 p.m. No Public Comment was presented. The Public Hearing was closed for Public Comment at 7:07 p.m.

**CONSENT AGENDA**

**COUNCIL MINUTES FOR OCTOBER 24<sup>TH</sup>, NOVEMBER 7<sup>TH</sup>, NOVEMBER 14<sup>TH</sup> AND NOVEMBER 21, 2023 AND NOVEMBER VOUCHERS AND PAYROLL.**

Council Member John Ridlington made a motion to approve the Consent Agenda. Council Member Michael Weatherman seconded the motion. Motion carried by all. Council Member John Ridlington - yes, Council Member Chris Shurrum - yes, Michael Weatherman - yes and Council Member Shellee Haynes - yes.

**STAFF REPORTS**

**CLERK/TREASURER**

Clerk/Treasurer Raena Hallam stated the state audit will start to move forward again since she has returned to work. She anticipates it to be completed by the end of January or early February.

**PUBLIC WORKS**

Public Works Superintendent Dave Willey reported the Christmas Tree Lighting went very well. Council Member John Ridlington commended the City Crew for their hard work preparing for the Christmas Tree Lighting.

Public Works Superintendent Dave Willey stated the department is preparing equipment for snow removal.

**FIRE DEPARTMENT**

Fire Chief Phil Adams reported the fire department responded to a significant fire at Boise Cascade. Chief Adams also reported they will be burning a house located at 750 Meyers Street for training purposes this spring.

**POLICE DEPARTMENT**

Officer Brandon Hoover stated they have responded to some burglaries and trespassing calls. He stated Officer Sean Kelly helped a couple propose at the Christmas Tree Lighting.

**COMMITTEE REPORTS**

**ORV ORDINANCE**

Council Member Michael Weatherman stated he is still working on the ORV Ordinance.

**KETTLE FALLS CHAMBER OF COMMERCE**

Council Member John Ridlington reported the Kettle Falls Chamber of Commerce has elected new officers.

**NEW BUSINESS**

**RESOLUTION NO. 23-06 - A RESOLUTION ESTABLISHING THE WATER UTILITY BUSSINESS AND OCCUPATION RATE FOR FISCAL YEAR 2024.**

Council Member Michael Weatherman moved to adopt Resolution No. 23-06 by title only. Council Member John Ridlington seconded the motion. Motion carried by all. Council Member Shellee Haynes - yes, Council Member Chris Shurrum - yes, Council Member John Ridlington - yes and Council Member Michael Weatherman - yes.

**RESOLUTION NO 23-07 - A RESOLUTION ESTABLISHING THE AMOUNT OF COMPENSATION TO BE PAID TO THE CLERK TREASURER.**

Council Member John Ridlington moved to adopt Resolution No. 23-07 by title only. Council Member Michael Weatherman seconded the motion. Motion carried by all. Council Member Shellee Haynes - yes, Council Member Chris Shurrum - yes, Council Member John Ridlington - yes and Council Member Michael Weatherman - yes.

**OLD BUSINESS**

**ORDINANCE NO. 1821 - AN ORDINANCE ADOPTING BY REFERENCE THE BUDGET FOR THE CITY OF KETTLE FALLS FOR FISCAL YEAR 2024.**

Council Member Michael Weatherman made a motion to adopt Ordinance No. 1821 by title only. Ordinance No. 1821 - An ordinance adopting by reference the budget for the City of Kettle Falls for fiscal year 2024 by title only. Council Member

John Ridlington seconded the motion. Motion carried by all. Council Member Shellee Haynes - yes, Council Member Chris Shurrum - yes, Council Member John Ridlington - yes and Council Member Michael Weatherman - yes.

**ORDINANCE NO. 1815B - AN ORDINANCE AMENDING BUDGET ORDINANCE NO 1815**

Council Member John Ridlington made a motion to adopt Ordinance No. 1815B by title only. Ordinance No. 1815B - An ordinance amending budget Ordinance No. 1815 by title only. Council Member Chris Shurrum seconded the motion. Motion carried by all. Council Member Shellee Haynes - yes, Council Member Chris Shurrum - yes, Council Member John Ridlington - yes and Council Member Michael Weatherman - yes.

**WATER RATE STUDY UPDATE**

Assistant Planner Larry Kulesza stated the Water Rate Study is not quite complete. The Council Utility Committee met last week and is recommending an increase to the water and sewer rates equal to the inflation rate. The inflation rate is 5.1%. The Utilities Committee asked for justification for any rate increase over the recommended 5.1%.

**ASSISTANT PLANNER CONTRACT**

Assistant Planner Larry Kulesza requested an increase to his contract wage in 2024. His current wage is \$27.00 per hour and he is requesting \$28.50 per hour.

**ORV ORDINANCE UPDATE**

City Attorney Logan Worley explained he isn't sure if the City Council can specify hours of operation in the new ORV Ordinance. Mayor Garrett asked if quiet hours could apply. City Attorney Logan Worley stated he would do further research.

Council Member Chris Shurrum asked Police Officer Brandon Hoover if updating the ordinance will help the Police Department. Officer Brandon Hoover stated if the ordinance refers to RCW's rather than just an ordinance it will help. Referring to an RCW makes the ordinance more up to date and enforceable.

City Attorney Logan Worley stated it doesn't change a lot, just makes it clearer.

Mayor Garrett stated he wants to ensure the Ordinance can be enforced and inline with the state laws.

**PUBLIC COMMENT**

As there was no Public Comment, the City Council moved on to the Executive Session.

**EXECUTIVE SESSION**

Mayor Jesse Garrett announced City Council would now enter into Executive Session under the guidelines of *RCW 42.30.140 (4) (a) Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement; or (b) that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.* The Executive Session will be approximately 15 minutes.

City Council entered into Executive Session at 7:50 p.m.

City Council returned to the regular session at 8:06 p.m.

**POLICE DEPARTMENT TEAMSTERS UNION CONTRACT**

Council Member Michael Weatherman made a motion to authorize the Mayor to sign the final Teamsters Union contract without any major changes. Council Member John Ridlington seconded the motion. Motion carried by all. Council Member Shellee Haynes - yes, Council Member Chris Shurrum - yes, Council Member John Ridlington - yes and Council Member Michael Weatherman - yes.

**ACTING POLICE CHIEF REIMBURSEMENT**

Council Member John Ridlington moved to authorize an additional bonus for Police Officer Brandon Hoover of \$500 per month retroactive to July 1, 2023 for extra duties as Acting Chief. Council Member Michael Weatherman seconded the motion. Motion carried by all. Council Member Shellee Haynes - yes, Council Member Chris Shurrum - yes, Council Member John Ridlington - yes and Council Member Michael Weatherman - yes.

**ADJOURNMENT**

Mayor Jesse Garrett adjourned the meeting at 8:12 p.m.

Approved:

\_\_\_\_\_  
Jesse Garrett, Mayor

Attest: \_\_\_\_\_  
Raena Hallam, Clerk/Treasurer