

KETTLE FALLS CITY COUNCIL MEETING
APRIL 1, 2025

CALL TO ORDER

Mayor Pro-Temp Michael Weatherman called the meeting to order at 7:00 p.m.

ROLL CALL

Chris Shurrum, John Ridlington, Shellee Haynes, Cliff King and Michael Weatherman. Jesse Garrett was absent.

STAFF

Staff - Dave Willey, Phil Adams, LeAnne Sanders and Raena Hallam.

Guests - Jody Emra, Nick Gourlie, Larry Kulesza, Josh Judd, Nichole Fandrey, Shai Ahloo and Joe and Jody Owens.

ANNOUNCEMENTS AND MAIL RECEIVED

As there were no Announcements or Mail Received, City Council moved on to Public Comment.

PUBLIC COMMENT

PUBLIC HEARING - ZONING TEXT AMENDMENT TO ALLOW TANNERY IN THE INDUSTRIAL, C2 AND C3 ZONES.

Planning Commission Chair Jody Emra stated the Planning Commission held a public hearing to discuss changes to the zoning text and the zoning matrix to allow a tannery and voted to recommend approval to City Council.

Council Member John Ridlington asked for further clarification regarding the proposed changes.

Planning Commissioner Nick Gourlie stated the C in the matrix stands for a conditional use permit which would be required for a tannery in all zones. It is a way to review the tannery processes and chemical use. He further stated quarterly tests will be performed to monitor chemicals being deposited into the Wastewater Treatment plant.

Mr. Josh Judd explained he receives the skins that are in a dried state. Everything he does is hair on. 90% of what they do is wholesale. Alison with Esvelt Environmental Engineering reviewed all the chemicals used and declared everything is such

small quantities it is not an issue with the Wastewater Treatment plant.

Council Member Cliff King asked if anything would be outside of the building such as salt. Mr. Josh stated no, it is all kept within the building and properly disposed of. The skins are already dried.

Mayor Pro-Temp Michael Weatherman opened the Public Hearing to Public Comment at 7:16 p.m.

Mr. Phil Adams, stated he has been to many tanneries and Mr. Judds tannery is very nice and clean.

Mayor Pro-Temp Michael Weatherman closed the public hearing for public comment at 7:17 p.m.

TOWN & COUNTRY DAYS

Ms. Shai Ahloo presented a letter and maps for 2025 Town & Country Days. This year it is scheduled for June 6th and 7th. The layout will be the same as last year. Ms. Ahloo reviewed her handouts with City Council.

Town and Country Days 2025 Friday June 6 – Saturday June 7

Meyers Street Closure

Thursday - 1 lane in front of the park. 1 lane in front of City Hall for stage set up.

Friday – At 9am street closures will be set up on Meyers from 5th street to 8th. Street closure will remain through Sunday.

Saturday - 4th Street through 5th street will be closed for the car show. This section will reopen at 2pm after the car show.

Electrical Request

Food vendors will utilize all power outlets at the park. Median outlets will be utilized for vendor lighting.

Stage will be powered from the electrical outlets at city hall.

Inflatables vendor will source the power outlets between the pool and sprinkler park.

Garbage Service

Town and Country Days is requesting the city to pay for the garbage service.

Advertising

Town and Country Days has requested \$1,000 for the lodging tax fund. This funding will be used for radio and newsprint advertising focusing on tourists 50+ miles away.

Security

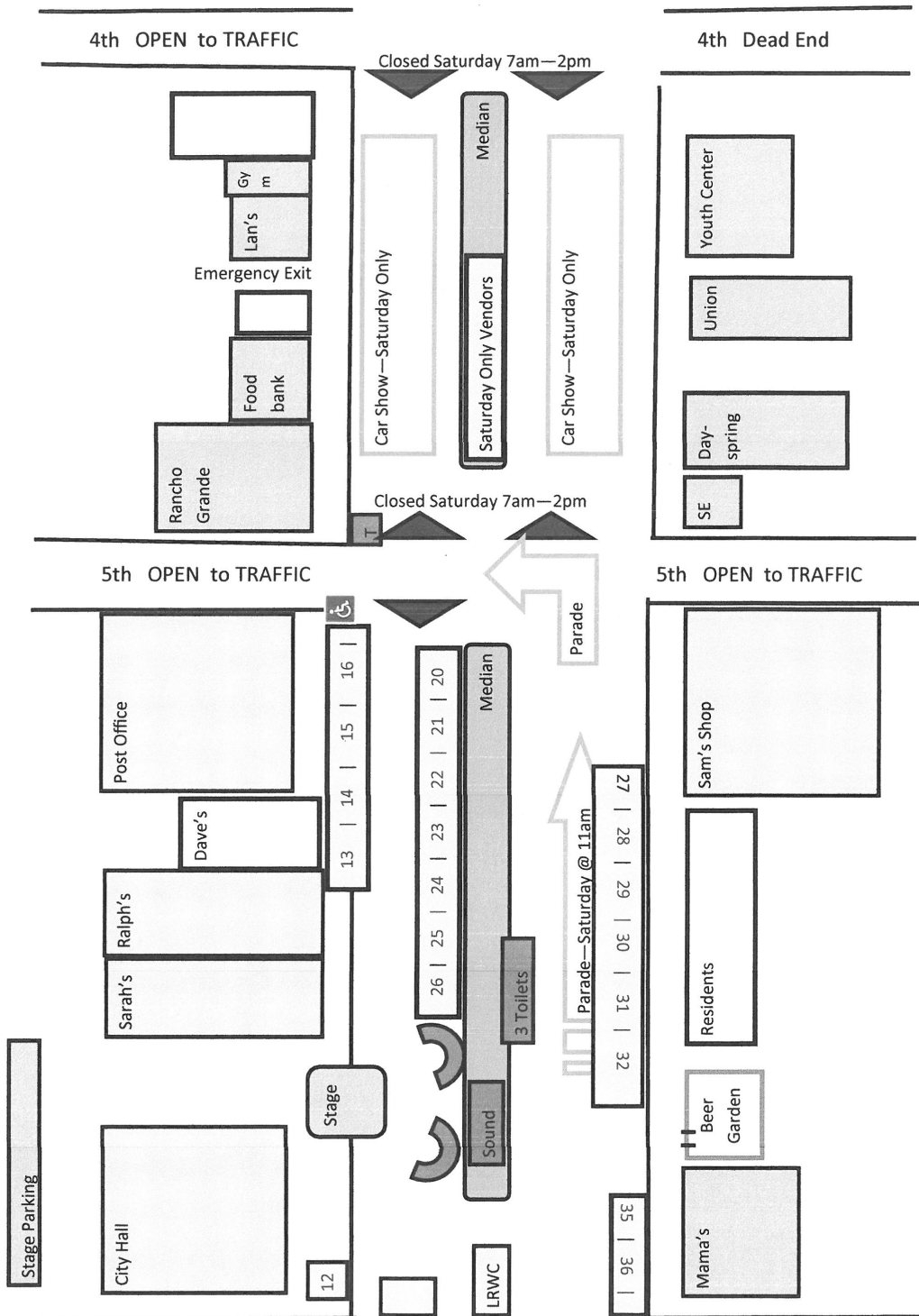
Security is not provided. Vendors are encouraged to pack up or secure valuables overnight. Camping within their booth footprint is allowed. Car/Trailer camping is also allowed after hours at their booth space in the street, but must be removed by 8am.

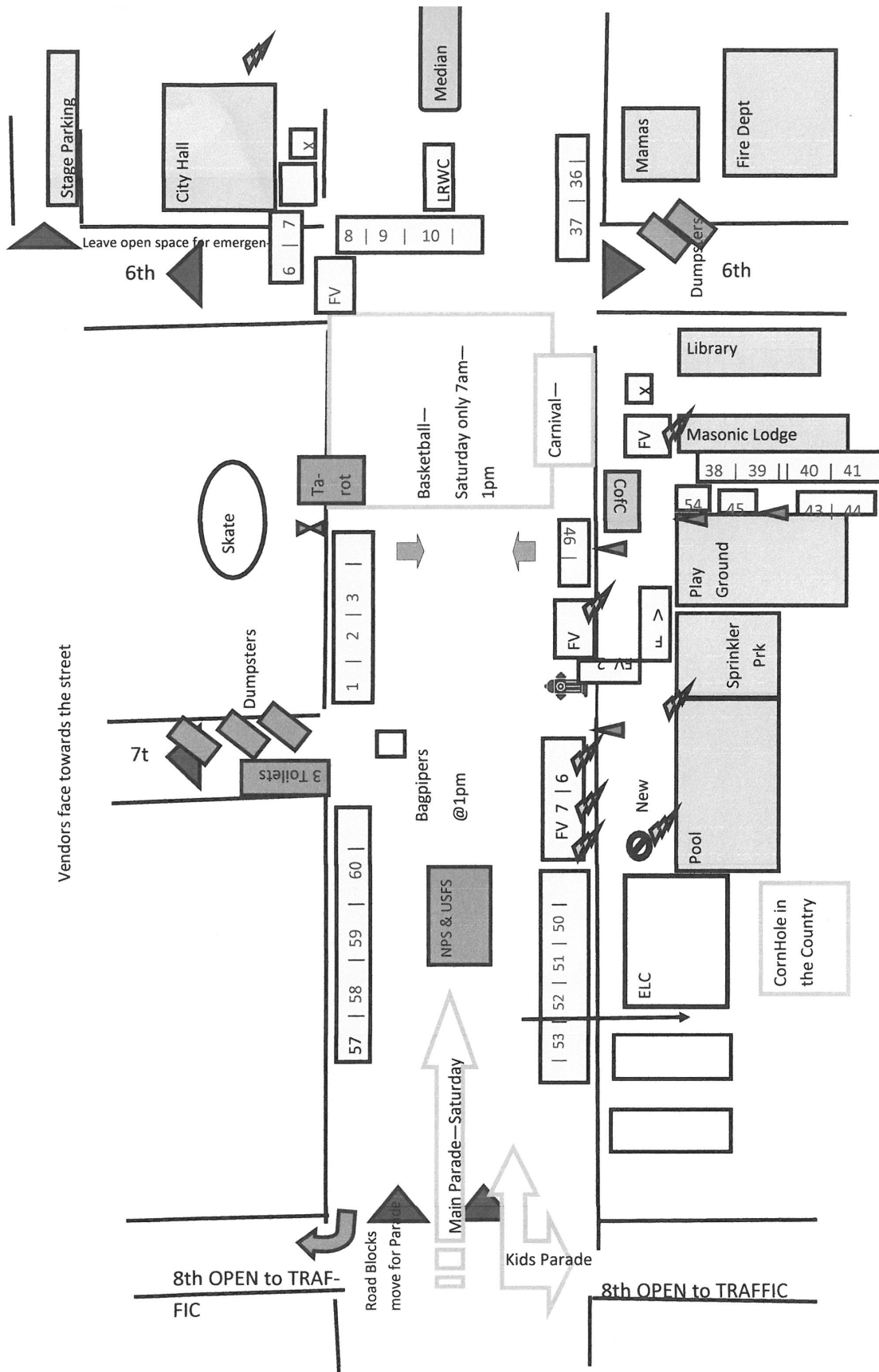
There may be some changes this year to the event.

- Basketball
- Fun Run
- Beer Garden

New Happenings:

- HS band will perform
- Human Slot Machine
- New Carnival games





March 14, 2025

City of Kettle Falls
580 Meyers Street
Kettle Falls, WA. 99141

Dear Mayor and City Council

I am writing to request lodging tax funds for Town and Country Days 2025. This event has a long-standing history in Kettle Falls and annually brings several thousand people to town for the two-day festival. Many of the attendees of the event are tourists that support the local economy.

The Town and Country Days Committee working under the Kettle Falls Chamber of Commerce is requesting \$1,000 to be used for marketing this festival. In 2024 our advertising expenses totaled \$2,300. We are budgeting for the same in 2025. The marketing plan includes newsprint advertisements and articles, radio broadcasting, and promoted social media marketing. A focus will be made to attract tourists to the area from 50 or more miles from Kettle Falls.

Town and Country Days has made significant growth in the amount of vendor spaces available, car show admissions, parade entries, and general attendance. This event stimulates revenue for local businesses, hotels, and restaurants, which is exactly what the lodging tax funds are intended to support.

Thank you for your consideration. Please reach out to me if you have any questions.

Sincerely,

Nichole Fandrey
Town and Country Days Chairman
(509) 868-6575
chairman@tcdays.org

Council Member John Ridlington made a motion to approve Town & Country Days to receive \$1,000 from the hotel/motel tax fund. Council Member Shellee Haynes seconded the motion. Motion carried by all. Council Member John Ridlington - yes, Council Member Chris Shurrum - yes, Council Member Shellee Haynes - yes, Council Member Cliff King - yes and Council Member Michael Weatherman - yes

CONSENT AGENDA**CITY COUNCIL MINUTES FOR MARCH 18 2025 AND 2025 MARCH VOUCHERS AND PAYROLL**

Council Member John Ridlington made a motion to approve the Consent Agenda. Council Member Cliff King seconded the motion. Motion carried by all. Council Member John Ridlington - yes, Council Member Chris Shurrum - yes, Council Member Shellee Haynes - yes, Council Member Cliff King - yes and Council Member Michael Weatherman - yes.

STAFF REPORTS**FIRE DEPARTMENT**

Fire Chief Phil Adams reported they had 4 calls including a lift assist and a gas leak.

PUBLIC WORKS

Public Works Superintendent Dave Willey reported he received seven applicants for the parks position.

Public Works Superintendent Dave Willey stated the High School Sidewalk Connector project is moving along. He commended how nice Winkler Construction is to work with.

CLERK/TREASURER

Clerk/Treasurer Raena Hallam reported staff has contacted RCAC regarding the sewer rate study. The first phase of the study is an inventory of existing structure.

PLANNING COMMISSION

Planning Commission Chair Jody Emra reported the planning commission met last night and held a public hearing regarding the tannery and proposed text amendments and matrix changes.

Planning Commission Chair Jody Emra stated the commission also discussed goats being allowed in town. The planning commission had a very strong NO in response to allowing goats in town. The planning commission felt there would be many issues if something like that was allowed. There are already issues with chickens in town we really don't need to start allowing livestock in the city limits. The recommendation from planning commission is no.

COMMITTEE REPORTS

SWIMMING POOL

Council Member John Ridlington attended a pool meeting. They are not planning to have it open during Town & Country Days.

Michael Weatherman reported the regular Planning Commission meeting was cancelled and rescheduled for March 31, 2025. The zoning text amendment public hearing will be held March 31, 2025.

NEW BUSINESS

ORDINANCE NO. 1840 – AN ORDINANCE AMENDING THE ZONING MATRIX IN KFMC 17.02.020 AND ADDING A DEFINITION IF KFMC 17.01.042

Council Member John Ridlington made a motion to introduce Ordinance No. 1840. Council Member Shellee Haynes seconded the motion. Motion carried by all. Council Member John Ridlington – yes, Council Member Chris Shurrum – yes, Council Member Shellee Haynes – yes, Council Member Cliff King – yes and Council Member Michael Weatherman – yes.

OLD BUSINESS

As there was no Old Business, City Council moved on to Public Comment.

PUBLIC COMMENT

PUBLIC HEARING FOR GOATS

Mr. Larry Kulesza questioned why information gathering is being called a public hearing and does it have the same notification requirements.

Clerk/Treasurer Raena Hallam stated she sent it to the radio and Statesman Examiner and it will be posted on the agenda.

TOWN & COUNTRY DAYS

Mrs. Nichole Fandrey asked if she could have acknowledgement from City Council supporting the 2025 Town & Country Days plan.

Council Member John Ridlington made a motion to support the Town & Country Days plan. Council Member Shellee Haynes seconded the motion. Motion carried by all. Council Member John Ridlington - yes, Council Member Chris Shurrum - yes, Council Member Shellee Haynes - yes, Council Member Cliff King - yes and Council Member Michael Weatherman - yes.

POSTING THE PLANNING COMMISSION AND CITY COUNCIL PACKET

Planning Commissioner Nick Gurlie stated for better transparency he would like to suggest posting the Planning Commission and City Council packets with the agendas. People could review the information before the meeting.

PUBLIC RECORDS REQUEST

Mr. Larry Kulesza stated Council Member Michael Weatherman gave a large packet of info regarding goats at the planning commission and how can he get a copy of the information handed out at all meetings regarding goats.

Planning Commission Chair Jody Emra stated that all that was presented was a two-page proposal.

Mr. Kulesza stated information has been presented to the Mayor and the City Council previously.

Clerk/Treasurer Raena Hallam stated Mr. Kulesza can contact City Hall and ask for the information he would like.

HAPPY DELL PARK/INFORMATION CENTER

Mr. Kulesza stated the new gravel in the Happy Dell parking lot looks really good

The light on the flag pole at the information Center is not working.

HOUSEHOLD WASTE DAY

Mayor Pro-Temp Michael Weatherman reviewed the flyer for Household Waste Day.



Household Waste Day

Kettle Falls Middle School

Saturday, May 10, 2025

7:00 AM – 2:00 PM

Household Waste Day is for **residents** within Kettle Falls City Limits.

It is **mandatory** to bring Driver's License or State Issued ID with coordinating City of Kettle Falls Utility Bill

Acceptable Items:

- Appliances (doors removed)
- Furniture
- Mattresses
- Scrap Metal
- Lawn Equipment (fluid-free)
- Miscellaneous Items (junk)
- Tires (no more than 2)



Prohibited Items:

- Antifreeze
- Commercial Waste
- Electronics
- Oils
- Propane Tanks
- Batteries
- Concrete
- Yard Waste
- Hazardous wastes
- Paint
- Solvents
- Car Bodies
- Construction Debris
- Items Exceeding 6' Long
- Piles of Dirt/Rocks

Residents are limited to 1 fully loaded (approximately 2 cubic yard), properly secured, pick-up truck per residence.

Please note, all loads are subject to inspection with City of Kettle Falls and Sunshine Disposal approval prior to unloading.

Please call City of Kettle Falls Public Works at 509-738-6821 if you have any questions or concerns. Senior & disabled residents may call to schedule a pick-up.

Coordinated effort between Boise Cascade, Kettle Falls School District, Sunshine Disposal and the City of Kettle Falls

ADJOURNMENT

Mayor Pro-Temp Michael Weatherman adjourned the meeting at 7:45 p.m.

Approved:

Michael Weatherman, Mayor Pro-Temp

Attest: _____
Raena Hallam, Clerk/Treasurer