

KETTLE FALLS CITY COUNCIL MEETING

May 21, 2024

CALL TO ORDER

Mayor Jesse Garrett called the meeting to order at 7:00 p.m.

ROLL CALL

Jesse Garrett, Cliff King, Chris Shurrum, John Ridlington, Shellee Haynes, and Michael Weatherman.

STAFF

Staff - Brandon Hoover, Logan Worley, Dave Willey, Raena Hallam, and Tammy Owens.

Guests - Joe and Jodi Owens, Brenda Whitehorn, Tony Farnam, Robyn Westergard, and Lisa Wolfe.

ANNOUNCEMENTS AND MAIL RECEIVED

Mayor Jesse Garrett announced City Council would enter into Executive Session at the end of the meeting - RCW 42.30.110 (f) to receive and evaluate complaints or charges brought against a public officer or employee. However, upon the request of such officer or employee, a public hearing or a meeting open to the public shall be conducted upon such complaint or charge;

PUBLIC COMMENT

LISA WOLFE-REQUESTING EXEMPTION FROM SUNSHINE DISPOSAL SERVICES

Lisa Wolfe stated the city moved from city garbage disposal to Sunshine Disposal a few years ago and prices went up. Mrs. Wolfe also stated that Sunshine Disposal has since removed the lowest size receptacle and now must pay the higher price.

Mrs. Wolfe stated Sunshine disposal doesn't follow their own policy on late fees. She received a past due notice letter in April for her missed payment in March, which she paid in full on April 1st including the late fee. She explained her April bill was paid on April 16, 2024, and her check was deposited on April 18, 2024. The letter was mailed out on April 19, 2024, asking for the total due including the amount from March, however she stated when she called Sunshine Disposal, they informed her that they had already deposited her check and she was told they crossed in the mail. She explained her check was deposited on April 18, 2024, and the letter was sent out on April 19, 2024. She further explained Sunshine Disposal did not record her payment until April 20th, 2024, two days later. Lisa stated they

don't regularly check the drop box at True Value. She feels this is deceptive business and she is done with Sunshine Disposal. She is requesting an exemption from the ordinance requiring her to receive service from Sunshine Disposal Service.

Mayor Jesse Garrett explained he would talk to legal counsel and the city is assured the drop box is checked regularly. He stated he will talk to Paul with Sunshine Disposal about online payments.

CONSENT AGENDA

CITY COUNCIL MINUTES FOR APRIL 23, 2024

Council Member Michael Weatherman made a motion to approve the Consent Agenda. Council Member John Ridlington seconded the motion. Motion carried by all. Council Member John Ridlington - yes, Council Member Chris Shurrum - yes, Council Member Cliff King - yes, Council Member Shellee Haynes - yes and Council Member Michael Weatherman - yes.

STAFF REPORTS

PUBLIC WORKS

Public Works Superintendent Dave Willey reported the SCADA issue was narrowed down to the network or a programming issue. There is a meeting tomorrow May 22, 2024.

Public Works Superintendent Dave Willey stated there are a lot of meters to be fixed from winter.

Public Works Superintendent Dave Willey stated there is a new parks person and they are doing great.

Public Works Superintendent Dave Willey stated the rest of the grant with TIB was approved to complete the sidewalk project and should go out for bid by June 30, 2024.

Mayor Jesse Garrett stated that a lot of money was spent on the SCADA system issues and that a budget amendment may be needed.

POLICE DEPARTMENT

Officer Brandon Hoover stated there were 60 calls for service. He stated there will be an active shooter training and he has given the operating procedures to the Mayor for council members to review. He explained this will only be a drill and not an active scene and will take place at the High School/Middle Schools on June 22nd, 2024. It will require part of Juniper to be shut down.

Officer Kendle Allen is working the day shift on Saturday's and Monday's day. He explained Officer Hunter McDaneld will be working the night shift on weekends starting next week.

Officer Brandon Hoover stated Officer McDaneld is doing well. He stated Officer McDaneld deployed his taser on a suspect and Friday he made a DUI arrest. Furthermore, he explained Officer Kendle Allen had a semi-truck pursuit on Saturday, but the driver was able to get away and the suspect now faces eluding charges.

Officer Brandon Hoover stated the police car did not get the radio fixed.

FIRE DEPARTMENT

Council Member Clifford King stated the Fire Department has had 6 calls in 2 weeks; Smoke investigation, fire on Old Kettle Rd that burned up to the road, fire on Vanasse, and helped land a helicopter for chest pains.

CITY HALL

Clerk/Treasurer Raena Hallam introduced Secretary Clerk Tammy Owens who joined the team in April.

Clerk/Treasurer Raena Hallam stated she met with the Finance Committee on May 20, 2024, and reviewed the first draft of the annual report which is due May 29th, 2024 to the State Auditors. The Finance Committee will meet again on Tuesday May 28th, 2024 to review the final report. They have not finished the 2021/2022 audit: it's been under review.

Clerk/Treasurer Raena Hallam stated she distributed a letter from the Upper Columbia Pool District requesting \$20,000.00 for the swimming pool. It has already been included in the budget and Raena will issue a manual check and have the funds available to them on Thursday unless Council has any objection.

Mayor Jesse Garrett stated that \$20,000.00 is budgeted every year but that may change.

COMMITTEE REPORTS

PLANNING/FIRE DEPARTMENT

Council Member Michael Weatherman stated the planning commission talked about Panorama RV Park at their meeting and everything looks good.

The fire department wants to start charging for repeated false alarm calls but will need to look at the operating procedures for billing these types of calls and will ultimately be up to the Fire Chief. Council Member Cliff King suggested adding intentionally set fires as well.

Council Member John Ridlington stated the city has done that before.

Mayor Jesse Garrett asked if the district and city should be involved and if billing for calls would require an ordinance change.

POOL

Council Member John Ridlington stated they have passed all health board inspections to receive permits. He stated there will be an open house during Town and Country days with a free swim on Sunday June 9th, 2024. He stated the pool will offer swim lessons and adult swim times. The pool will have a dozen lifeguards from Kettle Falls, making a total of 15 employees. He is really proud to have a state-of-the-art pool. Mayor Jesse Garrett stated a Thank you Letter and Letter of Accommodation will be prepared from the Council and the City to the Friends of the Pool, Park, and Upper Columbia Pool District.

NEW BUSINESS

CITY HALL STAFFING AND BUDGET AMMENDMENT

Clerk/Treasurer Raena Hallam stated a long-time employee wants to retire in the fall of this year. Raena stated she is concerned with the new billing system and vacation time she and LeAnne have and need to use and that we need more training time for Tammy. Raena had mentioned to the council she may come back at some point and request to make her position full time. When LeAnne retires Tammy and Mary would both move up and at that

point a new part-time position would be needed. Raena stated if LeAnne does not retire at the end of the year, the position would be re-addressed. Raena stated to make Tammy Owens's position full time through the end of the year would require a budget amendment of between \$12,000 and \$15,000 that would be scheduled out to the end of the year.

Council Member John Ridlington made a motion to approve the City Hall Staffing and Budget Amendment. Council Member Cliff seconded the motion. Motion carried by all. Council Member John Ridlington - yes, Council Member Chris Shurrum - yes, Council Member Cliff King - yes, Council Member Shellee Haynes - yes and Council Member Michael Weatherman - yes.

OATH OF OFFICE-PLANNING COMMISSION

Mayor Jesse Garrett administered the Oath of Office to Joseph Owens for Planning Commission Position #4.

OLD BUSINESS

ORDINANCE NO. 1826-ZONING TEXT AMENDMENT

This item was tabled until the next meeting so Mayor Jesse Garrett can make sure that off street parking is addressed.

PANORAMA RV PARK LETTER OF SUPPORT

Mr. Farnam stated it was never his intention to have year-round spaces but rising housing prices and the cost of living changed that. He asked the City and Council to consider its involvement and how it affects the use and operation of the RV park but also the future owner and the residents that have nowhere else to go.

Mayor Jesse Garrett stated the only issue is the environmental conditions for temporary as a year-round in accordance with existing codes. Mayor Jesse Garrett stated he understands conditions of life change, but that doesn't negate the responsibility to see the standards of living and safety are maintained.

Council Member Cliff King made a motion to approve Panorama RV Park Letter of Support. Council Member Michael Weatherman seconded the motion. Motion carried by all. Council Member John Ridlington - yes, Council Member Chris Shurrum - yes, Council Member Cliff King - yes, Council Member Shellee Haynes - yes and Council Member Michael Weatherman - yes.

PUBLIC COMMENT

As there was no public comment, City Council moved on to Executive Session.

EXECUTIVE SESSION

Mayor Jesse Garrett announced the City Council would now enter into Executive Session for approximately 5 minutes to discuss *RCW 42.30.110 (f) To receive and evaluate complaints or charges brought against a public officer or employee. However, upon the request of such officer or employee, a public hearing or a meeting open to the public shall be conducted upon such complaint or charge;*

City Council entered into Executive Session at 7:45 p.m.

City Council returned to the regular meeting at 7:56 p.m.

CPR INSTRUCTOR

Council Member Shellee Haynes inquired about being the CPR Instructor for both the Pool and Fire Department. Mayor Jesse Garrett stated he will do some research.

Council Member John Ridlington stated he thought it would be a win/win.

ADJOURNMENT

Mayor Jesse Garrett adjourned the meeting at 8:01 p.m.

Approved:

Jesse Garrett, Mayor

Attest: _____
Raena Hallam, Clerk/Treasurer