

**KETTLE FALLS CITY COUNCIL MEETING**  
**MAY 16, 2023**

**CALL TO ORDER**

Mayor Jesse Garrett called the meeting to order at 7:00 p.m.

**ROLL CALL**

Wayne Wardlow, Chris Shurrum, Jesse Garrett, John Ridlington, Dale Drake and Michael Weatherman.

**STAFF**

Staff - Dave Willey, Brandon Hoover, Larry Kulesza, Logan Worley, Phil Adams and Raena Hallam.

Guests - Josh Weatherman, Nick Gourlie, Sharon Bunce, David Bunce, Phil Anderson and Shelly Adams.

**ANNOUNCEMENTS AND MAIL RECEIVED**

As there were no Announcements and Mail Received, City Council moved on to Public Comment.

**PUBLIC COMMENT**

**HOT DOG STAND**

Ms. Sharon Bunce stated she would like to have a hot dog stand during the Farmers Market from 9:00 a.m. to 1:00 p.m. She further stated this would begin in June to the end of September.

Council Member Dale Drake asked Ms. Bunce where she lived. Ms. Bunce replied in the Deadman Creek area.

Council Member Wayne Wardlow made a motion to approve the Hot Dog Stand during the Farmers Market from June through September, 2023. Council Member Dale Drake seconded the motion. Motion carried by all. Council Member Wayne Wardlow - yes, Council Member Chris Shurrum - yes, Council Member John Ridlington - yes, Council Member Dale Drake - yes and Council Member Michael Weatherman - yes.

**CONSENT AGENDA**

As there was no Consent Agenda, City Council moved on to Staff Reports.

**STAFF REPORTS**

**PUBLIC WORKS**

Public Works Superintendent Dave Willey reported he met with Stevens County Public Works to discuss chip sealing for the City. Dave explained he is hoping to obtain an estimate to discuss with TIB.

**FIRE DEPARTMENT**

Fire Chief Phil Adams stated it has been quiet with no calls. He stated the department is getting ready for Town & Country Days.

**POLICE DEPARTMENT**

Police Officer Brandon Hoover stated the department responded to 32 calls and 1 arrest in the last two weeks. He also stated the Kettle Falls School District hosted an active shooter drill last week.

Police Officer Brandon Hoover stated the Colville High School received a false alarm active shooter call. All available agencies responded until it was confirmed to be a false alarm.

Police Officer Brandon Hoover stated he has received reports of speeding on Josephine.

**PLANNING COMMISSION**

Planning Assistant Larry Kulesza reviewed his Planning Staff Report:

**Report from Kettle Falls Planning to the City Council 23-06**

May 16, 2023

Matters of interest:

A Housing Action Plan workshop was held at the library on May 8. Alicia and Mike from SCJ made a presentation. As the city council, the planning commission, and city staff were all in attendance, I will just note the event for the record.

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The May 8th Planning Commission meeting:

- Brenda and Tony Farnam from Panorama RV were in attendance. They are back from vacation and were interested in restarting the discussion about the status of the RV park now that it is listed for sale. It was noted that the planning staff has the original application, PC recommendation, and CC approval from 1993 and that these documents along with a Finding of Fact would be discussed at the May 22 PC special meeting.
- The PC and planning staff discussed the issues raised by the CC at the workshop. It was decided that SCJ would change some of the strategies language to better reflect the positions voiced by the CC and the PC. A revised document will be ready for review at the May 22 special meeting.
- The 2023 Goals Review was tabled due to the length of the combined meetings.

Larry Kulesza

Contract Planning Assistant

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### **COMMITTEE REPORTS**

#### **KETTLE FALLS SWIMMING POOL**

Council Member John Ridlington reported the Myrtha crew has started putting the pool together.

Council Member Wayne Wardlow added he will be a Lifeguard Instructor after his test on June 9, 2023.

#### **BACKGROUND CHECKS**

Council Member Wayne Wardlow stated he is checking into background checks for new swimming pool staff and the fire department.

### **NEW BUSINESS**

#### **JANITORIAL CONTRACT**

Clerk/Treasurer Raena Hallam stated she met with Ms. Shelly Adams to discuss her janitorial contract. She has requested to be made an employee instead of a contract employee due to the high tax requirements for small businesses.

Council Member Wayne Wardlow moved to change Shelly Adams contract position to an employee position for janitorial services not to exceed 65 hours per month. Council Member Dale Drake seconded the motion. Motion carried by all. Council Member Wayne Wardlow - yes, Council Member Chris Shurrum - yes,

Council Member John Ridlington - yes, Council Member Dale Drake - yes and Council Member Michael Weatherman - yes.

**TEAMSTERS AGREEMENT - MOU - POLICE CHIEF POSITION/INSURANCE BENEFITS**

Clerk/Treasurer Raena Hallam explained the City was audited for Teamster and Teamsters Insurance Program. During the audit it was determined the Police Chief position was not mentioned in the union contract to receive insurance benefits.

Clerk/Treasurer Raena Hallam stated the Memorandum of Understanding does not change anything. The Police Chief position was always included in the Teamsters Insurance Program and this would make it part of the contract.

Council Member Michael Weatherman moved to authorize the Mayor to sign the Memorandum of Understanding with the Teamsters. Council Member Dale Drake seconded the motion. Motion carried by all. Council Member Wayne Wardlow - yes, Council Member Chris Shurrum - yes, Council Member John Ridlington - yes, Council Member Dale Drake - yes and Council Member Michael Weatherman - yes.

**CONTROLLED SUBSTANCE ORDINANCE**

Council Member Wayne Wardlow stated he heard on the news cities are revising their municipal codes to illegalize the use of drugs in public. He proposed drafting an ordinance making drugs illegal in public. He wants the safest environment possible around the swimming pool.

**OLD BUSINESS**

**PERSONNEL POLICY - COST OF LIVING INCREASE**

Council Member Dale Drake stated he would like to change the policy stating the employees will receive a large cost of living increase each year.

Mayor Garrett asked the Labor Relations Committee to come up with something equitable and functional for the next meeting.

**PUBLIC COMMENT**

**SPEEDING**

Mr. Larry Kulesza stated he sees more speeding on Juniper Street.

Council Members Wayne Wardlow and Dale Drake stated drivers also speed on Oak Street.

**ADJOURNMENT**

Mayor Jesse Garrett adjourned the meeting at 7:47 p.m.

Approved:

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Jesse Garrett, Mayor

Attest: \_\_\_\_\_  
Raena L. Hallam, Clerk/Treasurer