

KETTLE FALLS CITY COUNCIL SPECIAL MEETING
JANUARY 9, 2024

CALL TO ORDER

Mayor Jesse Garrett called the meeting to order at 7:00 p.m.

ROLL CALL

Jesse Garrett, Chris Shurrum, Michael Weatherman and Shellee Haynes.

STAFF

Staff - Raena Hallam, Phil Adams and Larry Kulesza.

Guests - Nick Gourlie and Matthew DeRyan.

ANNOUNCEMENTS AND MAIL RECEIVED

COUNCIL VACANCIES

Mayor Garrett announced the City has received two letters of interest for the vacant City Council positions. The deadline for letters is January 16, 2024.

PUBLIC COMMENT

As there was no Public Comment, the City Council moved on to the Consent Agenda.

CONSENT AGENDA

CITY COUNCIL MINUTES FOR DECEMBER 5TH AND DECEMBER 12, 2023 AND FIRST HALF OF DECEMBER VOUCHERS AND PAYROLL

Council Member Michael Weatherman made a motion to approve the Consent Agenda. Council Member Shellee Haynes seconded the motion. Motion carried by all. Council Member Chris Shurrum - yes, Michael Weatherman - yes and Council Member Shellee Haynes - yes.

STAFF REPORTS

FIRE DEPARTMENT

Fire Chief Phil Adams reported the fire department responded to three fires. Chief Adams stated they are also doing a lot of search and rescue training.

CLERK/TREASURER

Clerk/Treasurer Raena Hallam reported the state audit is moving forward. It is expected to wrap up sometime in February.

PLANNING COMMISSION

Planning Assistant Larry Kulesza stated the City is doing a title search regarding access for the Linton property for future annexation.

Planning Assistant Larry Kulesza stated Gold Hill Manor is applying for a lot line adjustment.

Planning Assistant Larry Kulesza stated the Planning Commission cancelled its regular January 8, 2024, meeting. He stated he needs to be reappointed, so the planning commission has a quorum to reschedule the meeting.

COMMITTEE REPORTS

PARKS PLAN

Council Member Michael Weatherman stated the planning commission received the latest draft of the parks plan.

NEW BUSINESS

CITY HALL STAFF

Clerk/Treasurer Raena Hallam stated Secretary Clerk Kathi Merrill resigned from her position as of December 31, 2023. Deputy Clerk/Treasurer LeAnne Sanders would like to reduce her hours next fall.

Clerk/Treasurer Raena Hallam stated her concern is finding the right person who wants to start part time with no benefits and work full-time next fall. She explained Ms. Sanders has 30 years' experience and there is a lot to learn for someone only working part time. Raena stated the position will be advertised as part time with the potential to go full time. However, if the right applicant isn't found, she may return to City Council to ask for a budget amendment to fill the position full time.

PLANNING COMMISSION APPOINTMENT

Mayor Garrett stated he would like to reappoint Mr. Larry Kulesza to the planning commission.

January 9, 2024

Mayor Garrett and Kettle Falls City Councilors,

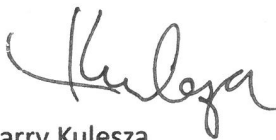
Regarding the Planning Commission, KFMC 2.12.030 B. states that:

“The term of office of the five members appointed by the mayor and confirmed by the council shall be six years, and the terms shall expire in rotation on the second Monday in January of each succeeding year.”

My six-year term expired at midnight on January 8. At this moment there are not enough Planning Commission members to form a quorum and conduct the city’s business.

As there is much important work before the Planning Commission, I would appreciate being re-appointed to my position as a City of Kettle Falls Planning Commissioner.

Thanking you for your consideration,



Larry Kulesza
PO Box 543
Kettle Falls, WA 99141

Council Member Michael Weatherman made a motion to reappoint Larry Kulesza to the planning commission. Council Member Chris Shurrum seconded the motion. Motion carried by all. Council Member Chris Shurrum - yes, Michael Weatherman - yes and Council Member Shellee Haynes - yes.

OLD BUSINESS

POLICE DEPARTMENT UPDATE

Mayor Jesse Garrett stated the Reserve Police Officer Pool has been created. Officer Kendle Allen is currently going through his reserve training so he can begin working some shifts for the City.

WATER RATE STUDY

Planning Assistant Larry Kulesza stated the city received a draft final water rate study from RCAC. He stated himself and city staff reviewed the report and submitted suggested corrections. None of the suggestions will affect the rate tables provided in the document. Larry also pointed out the study was completely paid for with grant funding obtained by RCAC.

ORV ORDINANCE

Council Member Michael Weatherman asked what the status is of the draft ORV Ordinance. Mayor Garrett stated City Attorney Logan Worley was attending Colville's City Council meeting this evening.

PUBLIC COMMENT

As there was no Public Comment, the City Council moved on to Adjournment.

ADJOURNMENT

Mayor Jesse Garrett adjourned the meeting at 7:25 p.m.

Approved:

Jesse Garrett, Mayor

Attest: _____
Raena Hallam, Clerk/Treasurer